

Lower Heidelberg Township Mail Box Replacement Policy

The Township's policy regarding damage to mailboxes during the snow season is as follows:

If the damage is actually done by the plow hitting the mailbox, the resident must take a picture of the damage and submit it to the Township office within 48 hours of the incident, along with the following information: resident's name, address, contact phone number and the date and time of the incident. After the Township receives the submitted photo, our truck camera footage will be reviewed for the date and time in question.

If it is determined that the damage was caused by the plow, the resident will be eligible for reimbursement for the cost of the damaged mailbox upon presentation of the original receipts. If the original receipt is not available, the resident will be reimbursed twenty five dollars.

If it is determined that the damage was caused by the weight of the snow, the Township will not reimburse. Residents must understand that nine times out of ten, the amount and weight of the snow is to blame and not the actual plow blade. The Township will not be responsible for damage done by the weight of the snow.