

Lower Heidelberg Township Board of Supervisors (BOS)
BOS Minutes – Workshop Meeting
August 15, 2022

The Lower Heidelberg Township Board of Supervisors held their monthly meeting in person at 720 Brownsville Rd. on the above date. The August 15, 2022 monthly workshop meeting was duly advertised to be held in person. Present were Chairperson Cheryl Johnson, Vice Chair Paul Prutzman and Member L.E. Chip Bilger, II (remotely), Township Solicitor Andy Bellwoar, Township Engineer Ryan Rhode (KE), Code Officer Glenn Bertolet, Chief Christopher Stouch, and Township Manager/Secretary/Treasurer Pamela J. Stevens. and Guests Marjorie Prutzman, David Kurtz, Dennis Klinger, Debbi Scull, Linda Szortyka, George Lehner, Lauren Dietrich, Dave Randler, Lori Brown, Andy George.

Mrs. Johnson called the meeting to order at 7:04 p.m. and lead the Pledge of Allegiance.

1. Minutes: The minutes from the July 13, 2022 and July 18, 2022 Regular and Workshop BOS Meetings will be considered for approval, and were distributed to the Board of Supervisors prior to this meeting. **On Motion** by Mr. Prutzman, seconded by Mrs. Johnson, approve the minutes for the July 13, 2022 and July 18, 2022 Regular and Workshop BOS Meetings as amended. Roll Call Mrs. Johnson -Yes, Mr. Prutzman – Yes and Mr. Bilger – Yes. Motion passed unanimously.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

George Lehner asked for clarification on the Public Comments on Agenda, and Mr. Bellwoar answered the public comments on agenda items now would speed up the agenda items requiring motions. The majority of the questions were concerning RV Parking.

Lauren Dietrich wanted to know the status of the Glen Ridge Accessory Structure matter. Mr. Bellwoar has talked with Kraft Engineering and Kraft Code Services and he has some suggestions to the move this forward.

2. Heidelberg Bridge Memorandum of Understanding (MOU): Heidelberg Township Supervisors requested to be on the agenda to discuss the status of the MOU concerning Heidelberg Road Bridge Major Repair, and the Agreement with Rettew. On Motion by Mr. Prutzman and seconded by Mr. Bilger to amend the Agenda to add the MOU and the Agreement with Heidelberg Township and Rettew Associates. All approved.

On Motion by Mr. Prutzman and seconded by Mrs. Johnson to enter into the Memorandum of Understanding with Heidelberg Township. All approved. Motion passed unanimously.

On Motion by Mr. Prutzman and seconded by Mrs. Johnson to add to the Agenda the Rettew Associates revised Professional Services Agreement dated August 5, 2022. All approved. Motion passed unanimously.

On Motion by Mr. Prutzman and seconded by Mrs. Johnson to enter into the Professional Services Agreement with Rettew Associates in the total amount of \$105,100 but would be equally split between Heidelberg Township and Lower Heidelberg Township. All approved. Motion passed unanimously.

3. Disabled Veteran Tax Exemptions: The municipalities vary on either full exemption on all taxes or no exemption on the non-real estate taxes. The BOS to decide if they want to exempt the Disabled Veterans from paying the non-real estate taxes and when to start. Board requested Mr. Bellwoar to prepare a Resolution (2022-29) and the **Board decided to Table the matter to the September 19, 2022 BOS Meeting.**

4. New Resolution for Public Comment and Procedures: Resolution 2022-28 is being proposed which outlines the Public Comment Rules and Procedures during public meetings. **Board decided to Table to the September 19, 2022 BOS Meeting.**

5. Draft Ordinance 363 of 2022: Mr. Bellwoar is requesting authorization to Advertise the ordinance that involves Code Amendments. A few more Ordinance issues arose this past month, specifically the 1) collection of Legal Fees when the Solicitors are involved in collecting delinquent fees for sewer and trash & recycling, 2) Township trimming, cutting or removing trees when property owner refuses, 3) Faust Road Speed Limit to 30 MPH, 4) adding to the Property Maintenance Code a new section concerning the parking and storage of motor vehicles, 5) updating the list of Snow Emergency Routes, 6) updating the list of Stop Streets, 7) updating the list of speed limits, 8) updating all of the fines to \$50.00 to coincide with the Motor Vehicle Code, and 9) amending the Bridge Weight Limits. On Motion by Mr. Prutzman, seconded by Mrs. Johnson, approve of the Advertisement of the Code Amendments and to work with the Solicitor to schedule the Public Hearing if applicable. Roll Call Mrs. Johnson -Yes, Mr. Prutzman – Yes and Mr. Bilger – Yes. Motion passed unanimously.

6. Glen Ridge Estates Maximum Accessory Structure Size: Mr. Bellwoar summarized that they are working with the Developer to create a Memorandum of Understanding outlining the regulations concerning the Accessory Structures. **Board decided to Table to the September 19, 2022 BOS Meeting.**

7. Recreational Vehicle Parking: **Board decided to Table the RV Parking/Storage matter to the September 14, 2022 BOS Workshop Meeting.**

8. Annual Public Stormwater Meeting: Ms. Stevens discussed the annual stormwater updates and also included updates on the NPDES Permit and the Little Cacoosing Creek Restoration Project.

9. Gaul Road Sidewalk: The Planning Commission had a lengthy discussion concerning the Sidewalk along Gaul Road and the deferrals given to the Developer's. The Supervisors should begin a discussion on implementing the installation of sidewalk along the west side of Gaul Road. Kraft Engineering to check if GVEW had deferrals, and place on subsequent agenda.

Old Business: Mrs. Johnson gave an Update on the Community Yard Sale scheduled for September 17, 2022 at the Green Valley Elementary School from 7:00 a.m. to 12:00 p.m.

Public Comment on Any Non-Agenda Items

Dennis Klinger heard Phoebe pulled the plug on the project. Ms. Stevens noted that the Phoebe Berks update included work on the Highway Occupancy Permit for the new street onto N. Church Road.

August 15, 2022 BOS Workshop Meeting Minutes
Page 3

Adjournment On Motion by Mr. Prutzman and seconded by Mrs. Johnson at 8:16 p.m.

Respectfully Submitted

Pamela J. Stevens, Manager/Secretary/Treasurer

BOS Approved October 17, 2022