

Lower Heidelberg Township Board of Supervisors (BOS)
BOS Action Agenda – Regular Meeting
November 21, 2022

Call to Order & Pledge of Allegiance.

1. Minutes: The minutes from the October 17, 2022 Regular BOS Meeting will be considered for approval, and were distributed prior to this meeting. **Any BOS Questions?** **On Motion** by _____, seconded by _____, approve the minutes for the October 17, 2022 Regular BOS Meeting. All in favor _____, opposed _____. Motion passed _____.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

2. Tax Collector – Sharon Boyer, the Tax Collector to present her October 2022 Report.

3. Library – Leigh-Anne Yacovelli, the Library Director to present her October 2022 Report.

4. Fire Commissioner - Jared Renshaw, Fire Commissioner to present his October 2022 Report, and if time permits will show the Reading Alloys PowerPoint Presentation.

5. Emergency Management Coordinator (EMC) – Justin Schlottman, EMC to present his October 2022 Report.

6. Ambulance – Tony Tucci, the Ambulance Director to present his WBAA October 2022 Report.

7. Planning Commission – The Planning Commission did not meet on October 10, 2022.

8. Building/Zoning - Kraft Code Services representative to present the October 2022 KCS Report.

9. Engineers – Ryan Rhode, Township Engineer from Kraft Engineering to present his October 2022 Report.

9A. Penn Avenue Car Wash plan revision: The applicant is proposing some design changes which were discussed with the Planning Commission and are now going to be presented to the Board. **Discussion with the Board.**

9B. Escrow Release No. 1 for Performance Toyota: Jim Blickle on behalf of Performance Toyota is requesting escrow release number 1 (final) in the amount of \$108,620.00. The Township Engineer reviewed the requested Escrow Release from Mr. Blickle for escrow release number 1 related to the completed construction activities at the Performance Toyota Property on Penn Avenue. **Any BOS Questions?** **On Motion** by _____, seconded by _____ approve Escrow Release No. 1 requested by Jim Blickle on behalf of Performance Toyota on Penn Avenue in the amount of \$108,620.00, and authorize the Manager to process the escrow release documents to the financial institution. All in favor _____, opposed _____. Motion passed _____.

9C. Escrow Release No. 2 for Cacoosing Crossing North Phase 2: Grande is requesting the escrow release number 2 in the amount of \$568,278.87. The Township Engineer reviewed the requested Escrow Release from Grande Construction for escrow release number 1 related to the construction activities at the Cacoosing Crossing North Phase 2 Project. **Any BOS Questions?** **On Motion** by _____, seconded by _____ approve Escrow Release No. 2 requested by Grande Construction for Cacoosing Crossing North Phase 2 Project in the amount of **\$568,278.87**, and authorize the Manager to process the escrow release documents to the financial institution. All in favor _____, opposed _____. Motion passed _____.

10. Recreation Board Updates: Mrs. Johnson has updates on recreation board items discussed at the November 7, 2022 Rec Board Meeting.

11. Police Department – Chris Stouch, the Chief of Police will present the Police Department October 2022 Report.

12. Road Foreman – Matt Clay, the Road Foreman to present his September/October 2022 Report.

12A. 2023/2024 F550 Truck: Matt Clay was able to order a 2023 F550 from Manderbach Ford at a CoStars price of \$62,371.00. The cost for the chassis is less than the \$75,000 not-to-exceed price.

Manager/Secretary/Treasurer/Sewer Engineer

13. and 14. Bill List and Treasurers Report: The Bill Lists are for October 2022. **Any BOS Questions?** **On Motion** by _____, seconded by _____, approve the Bill Lists between the October 17, 2022 BOS meeting and today's BOS meeting and the Treasurer's Report, and to file the Reports for Audit. All in favor _____, opposed _____. Motion passed _____.

15. Gaul Road Bridge: Rettew's Invoice - Bridge Engineering Services Invoices in the amount of \$259.00 for services rendered through September 30, 2022. **Gaul Road Bridge Services** included continued preparation of the right-of-way and TCE exhibits. **Any BOS Questions?** **On Motion** by _____, seconded by _____, approve remitting payment to Rettew Engineering out of the Bond Proceeds Account in the amount of \$259.00 for the Gaul Road bridge engineering services through September 30, 2022. All in favor _____, opposed _____. Motion passed _____.

16. Investment Income: The Manager and Bookkeeper met with Mr. Prutzman and Matt Conlin from PFM, and Mr. Conlin recommended investing in the 180 Day Term Option. The Manager moved \$3,000,000 from the Tompkins General Fund to PLGIT General Fund at an interest rate of 5.19%, she rolled \$1,055,632.47 in the Sewer PLGIT Fund at an interest rate of 5.19% and will be rolling \$1,000,000 in the Sewer PLGIT Fund after the maturity date of 11/23/22. Additionally, the BOS suggested the Manager transfer the ARP Funds into the General Fund and invest the "ARP" Funds into a PLGIT Term fund. The BOS authorized the Manager to invest all of the funds in the Township into parallel funds that are liquid investments. The Manager was also directed to investigate the investment of the Bond proceeds with the Auditor and the Trustee. **Any BOS Questions?** **On Motion** by _____, seconded by _____, approve the suggestions and directives and ratify the authorizations for the Manager to manage the Township fund and to invest the Township Funds for the best interest income at the Township's financial institutions, but remaining within funds, and ensuring there is sufficient cash available. All in favor _____, opposed _____. Motion passed _____.

Solicitor - The Solicitor to present his October 2022 Report which shall include but is not limited to the following items 17 through 30:

17. Metering Manhole Project: Bids were opened on September 12, 2022 for the Metering Manhole Project. There was no bid for the Electrical Contract. SDE was able to negotiate with Optimum Controls Corporation (OCC) who is an electrical contractor through CoStars and their CoStars Vendor Number is #0000166387. Recommend that the Board award the project to OCC in the amount of **\$12,720.00**.

17. Metering Manhole Project continued: Any BOS Questions? On Motion by _____, seconded by _____ approve the award of the Electrical Contract for the Metering Manhole Project to OCC in the amount of \$12,720.00 conditioned upon the Township Solicitor's satisfactory review of relevant contract documents. All in favor _____, opposed _____. Motion passed _____.

18. Resolution for CPA for 2022 Audit: Resolution 2022-33 is being proposed which outlines the Township's intended use of a CPA to perform the 2022 Audit. At the Reorganization Meeting an additional Resolution will be adopted appointing Herbein as the Certified Public Accountant. BOS Questions? On Motion by _____, seconded by _____, approve and adopt Resolution 2022-33 outlining the Supervisors intention to use a Certified Public Accountant to perform the 2022 Audit. All in favor _____, opposed _____. Motion passed _____.

19. Resolution 2022-34 for National Night Out: Resolution 2022-34 is being proposed which recognizes the Lower Heidelberg Township Police Department's participation in the National Night Out Event to be held on August 1, 2023. BOS Questions? On Motion by _____, seconded by _____, approve and adopt Resolution 2022-34 which recognizes the Lower Heidelberg Township Police Department's participation in the National Night Out Event to be held on August 1, 2023. All in favor _____, opposed _____. Motion passed _____.

20. Disabled Veteran Tax Exemptions Resolution 2022-29: The BOS decided to TABLE the exemption and requested that the Solicitor provide proper language for inclusion and exclusion of the spouse. BOS to consider adopting Resolution 2022-29 outlining the Supervisor's Policy of the matter. Any BOS Questions? On Motion by _____, seconded by _____, approve adopting Resolution 2022-29 outlining the Supervisor's Policy on NOT charging the Disabled Veterans and including or not including spouses the non-real estate taxes as long as they have the letter from the Department of Military and Veteran's Affairs stating they are exempt from the Real-Estate taxes. All in favor _____, opposed _____. Motion passed _____.

21. Little Cacoosing Project Documents and Maintenance: Solicitor Update on the status of the Documents to permit the Township and the Township Maintenance Consultant access to the Little Cacoosing Creek Restoration Project area to maintain the project area and to eliminate any invasive plants from overtaking the proposed plantings were approved last month to be signed by the Supervisors when available. The Project has been completed and there is additional money available in the grant which is intended to be used in the maintenance of the Project area. The Berks County Conservation District will advise us as to the amount available and when the Township's responsibilities will begin. The Road Crew discussed the maintenance of the Project, and they are not qualified to perform the necessary maintenance. Any BOS Questions?

22. Conditional Use for Nissan Moyer Electronic Sign: When does this Hearing Need to be Scheduled?

23. Moore Farm Request to be added to the Township's Agricultural Security Area: The Agricultural Security Area Board has determined that the Moore Farm is in the County Comprehensive Plan to be preserved, so their recommendation is to move this request into the Agricultural Security Area of the Township. When does this Hearing Need to be Scheduled?

24. Declaration of Easement Encroachment Agreement for 129 Grande Blvd.: The property owner is requesting to encroach into the stormwater and sanitary sewer easements in the rear of their property with their proposed fence. The declaration is now ready for approval for 129 Grande Blvd. Kraft Engineering has reviewed the proposed fence encroachment and find it acceptable with the relevant inspections. **Any BOS Questions?** **On Motion** by _____, seconded by _____, approve the Supervisors entering into the Declaration for 129 Grande Blvd. after the resident(s) have signed the Agreement, and subsequently have the Township Solicitor record the Agreement at the Berks County Recorder of Deeds.

25. 2023 Budget: At this time, there are no anticipated tax increases. The general budget was prepared by staff, and it is foreseen that there will be new hires in the Police Department and in the Road Crew Department. The 2023 Budget is ready to be advertised and available for public inspection and it is anticipated that the Budget will be Adopted at the December 19, 2022 BOS Meeting.

26. Teamsters 2023-2-25 Collective Bargaining Agreement: The BOS should approve of entering into the Collective Bargaining unit of the Teamsters starting January 1, 2023 up to December 31, 2025. **Any BOS Questions?** **On Motion** by _____, seconded by _____, authorize the execution of the Teamsters Collective Bargaining Contract from January 1, 2023 through December 31, 2025. All in favor _____, opposed _____. Motion passed _____.

27. Compensation Time Cash Out: Tyler Balthaser and Matt Clay requested 40 hours each of compensation time cash-out as they work towards the 80-hour goal. The Board needs to authorize the cash-out. **Any BOS Questions?** **On Motion** by _____, seconded by _____, authorize the 40 hours of compensation time cash-out for each Tyler Balthaser and Matt Clay. All in favor _____, opposed _____. Motion passed _____.

28. BOS iPad's and SharePoint: An Apple Account is in the final process of being set-up for the purchase of the iPad's. The utilization of SharePoint was discussed on October 18, 2022 and the cost to add this option will be presented to the Supervisors. **Any BOS Questions?** **On Motion** by _____, seconded by _____, authorize the Manager to obtain quotes for the iPads and SharePoint and bring the quotes to the subsequent meeting. All in favor _____, opposed _____. Motion passed _____.

29. AH Moyer Invoice for restoration at 240 Atlantic from a Sanitary Sewer Repair: The restoration repairs for the sewer lateral dig-up amounted to \$4,206.34. **Any BOS Questions?** **On Motion** by _____, seconded by _____, authorize the payment of \$4,206.34 to AH Moyer for the sewer repair at 240 Atlantic Ave., and to be paid out of the Sewer Fund. All in favor _____, opposed _____. Motion passed _____.

30. ARRO Water Proposal for Sewer Services: ARRO Water Services LLC submitted a Proposal for Professional Services related to the Sanitary Sewer operation and Maintenance of the Township's Sanitary Sewer System at a cost of \$1,148.00 per month for calendar year 2023. Currently, the Township pays \$1,200.00 per month. The hourly rates to respond to events are a little higher than Select Environmental Services. Recommend authorizing the Township to enter into this Professional Services Agreement with ARRO Water Services, LLC.

30. ARRO Water Proposal for Sewer Services continued: Any BOS Questions? On Motion by _____, seconded by _____, authorize the Township to enter into this Professional Services Agreement with ARRO Water Services, LLC. In the amount of \$1,148.00 per month. All in favor _____, opposed _____. Motion passed _____.

31. PLGIT Funds Move

32. Apple Local Government Program

33. Election Information Distribution

34. Township Newsletter

35. Communication Flow Control

36. Physical Access Control Backup

UPDATES:

Berks County Hazard Mitigation Plan: The Manager and Emergency Management Coordinator will continue to coordinate on the requested information, and the next meeting is on December 15, 2022 at 10:00 a.m. via Teams.

PREVIOUSLY TABLED ITEMS:

DISCUSSED AT THE SEPTEMBER 14, 2022 WORKSHOP: Recreational Vehicle Parking: This Topic was discussed at the August and September Workshops and was tabled to allow the Solicitor to draft new language.

Old Business

New Business

Public Comment on Any Non-Agenda Items

Adjournment

Next Resolution Number 2022 – 36

Next Ordinance Number 2022 – 365

1. PENDING MINUTES
OCTOBER 17, 2022 BOS
MEETING

Lower Heidelberg Township Board of Supervisors (BOS)
BOS Minutes – Regular Meeting
October 17, 2022

The Lower Heidelberg Township Board of Supervisors (BOS) held their monthly meeting in person at 720 Brownsville Rd. on the above date. The October 17, 2022 monthly meeting was duly advertised to be held in person. Present were Chair Cheryl Johnson, Vice Chair Paul Prutzman and Member L.E. Chip Bilger, II, Township Solicitor Andy Bellwoar, Township Engineer Ryan Rhode (KE), Code Officer Glenn Kraft, Chief Christopher Stouch, Road Foreman Matt Clay, and Township Manager/Secretary/Treasurer Pamela J. Stevens. Also present were Planning Commission Chair Dean Hartman, Tax Collector Sharon Boyer, Fire Commissioner Jared Renshaw, and Guests Dennis Klinger, David Kurtz, Barbara Brenner, George Lehner, Robert Melson.

Mrs. Johnson called the meeting to order at 7:02 p.m. and lead the Pledge of Allegiance

1. Minutes: The minutes from the August 10, 2022 and August 15, 2022 Regular and Workshop BOS Meetings and September 14, 2022 and September 19, 2022 Workshop and Regular BOS Meetings will all be considered for approval, and were distributed prior to this meeting. On Motion by Mr. Prutzman, seconded by Mr. Bilger, approve the minutes for the August 10, 2022 and August 15, 2022 Regular and Workshop BOS Meetings and September 14, 2022 and September 19, 2022 Workshop and Regular Meetings with the revisions as discussed on page 6 item 22. All in favor Yes, except Mrs. Johnson was not present at the September 19, 2022 Meeting. Motion passed for all minutes.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

2. Tax Collector – Sharon Boyer, the Tax Collector presented her September 2022 Report. She collected in September \$17,389.93 and she was concerned about Act 57. Mr. Bellwoar explained the Resolution that waives the penalty but the property owner not the Tax Collector has the responsibility to meet the criteria in the law to qualify for the penalty waiver. Mrs. Boyer explained that she does get various reports and the manufactured homes are another issue since they may not go through certifications.

3. Library – Leigh-Anne Yacovelli, the Library Director was not present to give her September 2022 Report. Mrs. Johnson stated that the library was at the WBFD Open House and the Open House went well.

4. Fire Commissioner - Jared Renshaw, Fire Commissioner presented his September 2022 Report, and if time permits will show the Reading Alloys PowerPoint Presentation. School visits accounted for 800 student interactions for Fire Prevention Month. Mr. Renshaw postponed the Reading Alloys PowerPoint presentation. Open House had 12 other community groups at the Open House with these groups being emergency responder related. There were 338 children at the "Swag" table. More than likely over 400 attendees.

5. Emergency Management Coordinator (EMC) – Justin Schlottman, EMC was not present to give his September 2022 Report. The Next Hazard Mitigation Meeting is October 26, 2022

6. Ambulance – Tony Tucci, the Ambulance Director was not present to give his WBAA September 2022 Report. Mrs. Johnson noted that there were 45 incidents, no Narcan was administered, and busiest 6am with 5 incidents.

7. Planning Commission – The Planning Commission did not meet on October 10, 2022, and Mr. Hartman noted accordingly.

8. Building/Zoning - Kraft Code Services representative presented the September 2022 KCS Report. They Issued 24 permits, 20 residential, 4 non-residential, permit values of \$688,889.24, issued 13 U&O's, performed 122 inspections, inspected 1 rental unit, investigated 17 enforcement matters and achieved 6 in compliance. Mr. Kraft updated the BOS on the NOV's for 3 properties, 2 on Gaul 590 Gaul, 265 Gaul and one on Faust. The property at 590 Gaul is no longer an issue, and the other 2 have deadlines that are coming up. Since there may be litigation, he did not expand further.

9. Engineers – Ryan Rhode, Township Engineer from Kraft Engineering presented his September 2022 Report.

9A. Escrow Release No. 1 for Penn Avenue Car Wash: Andy Roland is requesting escrow release number 1 in the amount of \$117,101.50 for the work performed at the Penn Ave Car Wash Project. Mr. Rhode The Township Engineer reviewed the requested Escrow Release from Andy Roland related to the construction activities at the Car Wash at 4621 Penn Avenue. On Motion by Mr. Bilger, seconded by Mr. Prutzman approve Escrow Release No. 1 requested by Andy Roland for the Penn Avenue Car Wash Project located at 4621 Penn Avenue in the amount of \$117,101.50, and authorize the Manager to process the escrow release documents to the financial institution. All in favor yes. Motion passed unanimously.

9B. Escrow Release No. 1 for Performance Toyota: **TABLED to November 21, 2022 Meeting.** Jim Bickle on behalf of Performance Toyota is requesting escrow release number 1 (final) in the amount of \$108,620.00. The Township Engineer reviewed the requested Escrow Release from Mr. Bickle for escrow release number 1 related to the completed construction activities at the Performance Toyota Property on Penn Avenue. On Motion by _____, seconded by _____ approve Escrow Release No. 1 requested by Jim Bickle on behalf of Performance Toyota on Penn Avenue in the amount of \$108,620.00, and authorize the Manager to process the escrow release documents to the financial institution.

9C. Escrow Release No. 1 for Brian's Automotive Service: Brian Weaver on behalf of WEBE LLC is requesting escrow release number 1 (final) in the amount of \$40,266.00. The Township Engineer reviewed the requested Escrow Release from WEBE LLC for escrow release number 1 related to the completed construction activities at the Brian's Automotive Service new location at 6841 Penn Avenue. On Motion by Mrs. Johnson, seconded by Mr. Bilger approve Escrow Release No. 1 requested by WEBE LLC for the Brian's Automotive Service Center located at 6841 Penn Avenue in the amount of \$40,266.00, and authorize the Manager to process the escrow release documents to the financial institution. All in favor yes. Motion passed unanimously.

10. Recreation Board Updates: Mrs. Johnson has updates on recreation board items discussed at the October 3, 2022 Rec Board Meeting and Cindy Rowland from the GV Country Club will be attending. Mrs. Rowland noted that GV Country Club dba GV Swim Club. Mrs. Rowland and Tim Stover attended the meeting to discuss the Pickle Ball Courts. Mr. Prutzman has reached out to the company out of Exeter, but more than likely not until 2023 for cost estimates. The bathrooms for the Pool are open April to November. Mr. Bellwoar stated that there needs to be an Agreement between the Swim Club and the Township, and the Township does need the cost estimates to make decisions. Mr. Lehner asked for additional discussion on the pickleball courts. BOS thanked them on coming to the meeting. Yard sale was successful with 15 attendees. Santa Party on Dec 10th and from 2:00 to 5:00 photos with Santa and crafts.

11. Police Department – Chris Stouch, the Chief of Police will present the Police Department September 2022 Report. There was 1875.75 hours of service, 5,428 miles and a total of 202 incidents with 4 criminal and 6 motor vehicle accidents. He submitted a Grant for Body Cameras, In-Car Cameras, and License Plate Readers in the amount of approximately \$122,000 through the Pennsylvania Commission on Crime. The Grants are competitive, but the Chief is hopeful that the Township Police Department will be awarded the Grant and he will know by December 13, 2022.

12. Road Foreman – Matt Clay, the Road Foreman to present his September/September 2022 Report. The leaf springs on the 1997 Dump Truck, and the rear brakes need to be replaced before next years inspection. This vehicle has been more reliable than the 2010 International. Storm boxes for the year have been completed. Signs on Faust Road replaced with 30 MPH signs. Mowing is finished. New heaters are up and running. John Deere command screen needs to be replaced at a cost of \$2067.43, and a code was just thrown for an exhaust part, and he is obtaining additional quotes and this tractor still has another 10 years. A vehicle and equipment capital plan are being prepared. Need to revisit the Purchasing Policy Resolution, and all 3 approved of the tractor repairs even without the total costs. The 2010 International has transmission issues but he does not have a cost yet. Attended the Trade Show.

Manager/Secretary/Treasurer/Sewer Engineer

13. and 14. Bill List and Treasurers Report: The Bill Lists are for September 2022. On Motion by Mr. Bilger, seconded by Mr. Prutzman, approve the Bill Lists between the September 19, 2022 BOS meeting and today's BOS meeting and the Treasurer's Report, and to file the Reports for Audit. All in favor yes. Motion passed unanimously.

15. Gaul Road Bridge: Rettew's Invoice - Bridge Engineering Services Invoices in the amount of \$1,170.20 for services rendered through August 26, 2022. **Gaul Road Bridge** Services included the preparation of the right-of-way and TCE exhibits, and E&S. On Motion by Mrs. Johnson, seconded by Mr. Bilger, approve remitting payment to Rettew Engineering out of the Bond Proceeds Account in the amount of \$1,170.20 for the Gaul Road bridge engineering services through August 26, 2022. All in favor yes. Motion passed unanimously.

16. Investment Income: **TABLED to November 21, 2022 Meeting.** Now that the interest rates have increased, it is time to shift the funds to financial institutions that have the best interest rates. On Motion by Mr. Bilger, ~~seconded~~ **No Second**, authorize the Manager to invest the Township Funds for maximum interest income at the Township's financial institutions, but remaining within funds. Mr. Prutzman will attend the meeting with PLGIT concerning the Township funds.

Solicitor - The Solicitor to present his September 2022 Report which shall include but is not limited to the following items 17 through 26:

Mr. Bellwoar announced that there were Executive Sessions on October 10th and October 17th (today). Mr. Bellwoar requested that the BOS add the personnel item to the agenda and Mr. Bilger and Mr. Prutzman approved to add the personnel item to the agenda, and also approved the issuance of letter as discussed in the Executive Session. Mrs. Johnson abstained.

17. Metering Manhole Project: Bids were opened on September 12, 2022 for the Metering Manhole Project which will meter all of the sewage flow from Lower Heidelberg Tributary to Spring Township Wastewater Treatment Plant and then all of the sewage flows will be at the bulk billing rate. There was no bid for the Electrical Contract, but there were three (3) bidders for the General Contract. The apparent General Contractor low bidder is DESCCO at a Bid of \$83,491.00. Recommend that the Board award the project to DESCCO in the amount of \$83,491.00 but conditioned upon the Township Solicitor reviewing the Bid Documents. On Motion by Mr. Bilger, seconded by Mr. Prutzman approve the award of the General Contract for the Metering Manhole Project to DESCCO in the amount of \$83,491.00 conditioned upon the Township Solicitor's satisfactory review of the Bid Documents. All in favor yes. Motion passed unanimously. To be paid out of the Sewer Fund.

18. New Resolution for Public Comment and Procedures: Resolution 2022-28 is being proposed which outlines the Public Comment Rules and Procedures during public meetings. On Motion by Mrs. Johnson, seconded by Mr. Prutzman, approve and adopt Resolution 2022-28 outlining the Public Comment Rules and Procedures applicable at all Township Board Meetings. All in favor yes. Motion passed unanimously.

19. Meeting Accommodation Request: A letter was submitted to the Supervisors requesting special accommodation in the meeting room(s) due to a hearing disability. Mr. Bellwoar noted that the municipality needs to engage the individual who requested the accommodation and Mr. Prutzman will meet with the individual this Wednesday, October 17, 2022.

20. Disabled Veteran Tax Exemptions: TABLED DUE TO LANGUAGE CONFLICTS. The municipalities vary on either full exemption on all taxes or no exemption on the non-real estate taxes. The BOS decided last month to not charge the Disabled Vets the non-real-estate taxes and to adopt a **Resolution 2022-29** outlining the Supervisor's Policy of the matter. On Motion by _____, seconded by _____, approve adopting Resolution 2022-29 outlining the Supervisor's Policy on **NOT charging** the Disabled Veterans and spouses the non-real estate taxes as long as they have the letter from the Department of Military and Veteran's Affairs stating they are exempt from the Real-Estate taxes. All in favor ____, opposed _____. Motion passed _____. Does not include surviving spouses suggested by Mr. Prutzman. Mr. Melson discussed his experiences with the PA Department of Military and Veteran Affairs with Disabled Veterans, and the process is very detailed to qualify for the exemptions. Federal certification of 100% and income threshold. What does the 100% disabled definition mean, and Mr. Melson explained 100% totally and permanently disabled. Threshold of income is \$92,000 just for the veteran including all income.

21. Little Cacoosing Project Documents and Maintenance Proposal: Solicitor Update on the status of the Documents to permit the Township and the Township Maintenance Consultant access to the Little Cacoosing Creek Restoration Project area to maintain the project area and to eliminate any invasive plants from overtaking the proposed plantings were approved last month to be signed by the Supervisors when available. The Project is near to completion and the Township has received the Proposal for the 2022-2023 Maintenance by a division of Land Studies. **The amount for the monitoring and maintenance is \$5,600 for 2022.** The maintenance needs to begin straight-away to ensure the invasive species of including the Pear Trees and phragmites (grasses) do not start overtaking the BMP vegetation. On Motion by Mr. Bilger, seconded by Mr. Prutzman, approve of entering into a Maintenance Contract with Land Studies in the amount of \$5,600.00 for the maintenance during the remainder of 2022, and authorize the Manager to sign the Proposal. All in favor yes. Motion passed unanimously.

22. New Handicap Parking Space Request at 42 Sabrina Street: Mr. Lewis submitted a request for a handicap parking space on Sabrina between 42 Sabrina and 40 Sabrina. He is a disabled veteran. On Motion by Mr. Bilger, seconded by Mr. Prutzman, enter into an Agreement with the Township approve of the new Handicap space at 42 Sabrina, authorize the manager to contact the resident concerning the cost of the sign and materials, and authorize the Road Foreman to install the Handicap space where requested by the resident. All in favor yes. Motion passed unanimously.

23. Glen Ridge Estates Maximum Accessory Structure Size: Discussion was needed concerning the maximum square footage of 200 SF and what the Township can accommodate with pending permits, or not accommodate. A draft Memorandum of Understanding was sent to the Developer's Attorney. Mr. Bellwoar updated the BOS on the status of the MOU. Developer and HOA provisionally approved the MOU with various conditions. On Motion by Mr. Bilger and seconded by Mr. Prutzman all in favor of the MOU, so the Township approved.

24. New Resolution for Implementation of Amended Act 57 concerning Taxes: PSATS created a draft Resolution for municipalities to adopt the amendments to Act 57 that Governor Wolf signed into law. The Tax Collector does have concerns about some of the language in the Resolution. On Motion by Mr. Bilger and seconded by Mr. Prutzman to pass **Resolution 2022-32**. All in favor yes. Motion passed unanimously.

25. 2023 Budget: At this time, there are no anticipated tax increases. The general budget was prepared by staff, and it is foreseen that there will be new hires in the Police Department and in the Road Crew Department. The Budget will be presented at the November 16, 2022 BOS Workshop Meeting, to be approved to be advertised at the November 21, 2022 regular BOS Meeting and Adopted at the December 18, 2022 BOS Meeting. Additionally, long-term investments will be placed into reserves to create a Capital Reserve Fund. Police backfill position and Road Crew new position. Overall there is still a shortfall of two officers, so staff to meet with the Chief to discuss the platoons and overtime.

26. Municibid Gas Unit Heaters Bid Results: The highest bidder of the gas unit heaters was \$1,800 for the pair. The cost of the unit heaters was \$3,000. Ms. Stevens to go back to the HVAC Contractor.

27. BOS iPad's and SharePoint: Discuss the purchase of iPad's and the set-up of SharePoint through Stratix as these purchases were not in the 2022 Budget. Discuss authorizing the Manager to obtain quotes for the iPads and SharePoint and bring the quotes to the November 21, 2022 Meeting.

UPDATES:

Berks County Hazard Mitigation Plan: The Manager and Emergency Management Coordinator will continue to coordinate on the requested information, and the next meeting is on October 26, 2022 at 11:00 a.m. via Teams. The Manager is not able to attend this meeting, so a Supervisor shall plan on attending.

PREVIOUSLY TABLED ITEMS:

Lot 25 in Glen Ridge Estates patio and shrubbery encroachments into easements. Township and WBWA not in favor. Ms. Stevens to contact the property owner that both the Township and the Authority were not in Agreement with the encroachments.

DISCUSSED AT THE SEPTEMBER 14, 2022 WORKSHOP: Recreational Vehicle Parking: This Topic was discussed at the August 15, 2022 Workshop and was tabled to the September 14, 2022 Workshop to allow the Solicitor draft new language, and was tabled again for the Solicitor to draft more language. Mr. Bellwoar stated that Solicitor Long is circulating language including the definitions, and Ms. Stevens should check the status with the Supervisors. Mr. Lehner to send Ms. Stevens his suggested language.

DISCUSSED AT THE SEPTEMBER 14, 2022 WORKSHOP: Vermont Ave Safety Concern: Complaints have been submitted to the Township concerning the tight cartway created by parked vehicles on both sides of Vermont Avenue when school is in session. The Police Department is monitoring, and the School District has provided an alternate location in the Tennis Court parking lot for the parent pick-ups. The Chief reported that the Vermont safety issue has moved towards a solution and there is no longer a safety issue on Vermont at Green Valley Road.

Old Business

New Business

Public Comment on Any Non-Agenda Items Mr. Melson brought up the October 8, 2022 Article about the 3 Supervisors to 5 Supervisors and Mr. Melson would like to see something posted on the website. Mr. Lehner also discussed the same newspaper article that in his opinion is very one-sided. All 3 current Supervisors are in favor of the increase in the number of Supervisors.

Adjournment Mr. Bilger and seconded by Mr. Prutzman to adjourn and all in favor and 8:59 p.m. to adjourn.

Respectfully Submitted

Pamela J. Stevens, Manager/Secretary/Treasurer

DRAFT

PUBLIC COMMENT
ONLY ON
AGENDA ITEMS

2. TAX COLLECTOR REPORT

TAX COLLECTOR'S REMITTANCE REPORT TO LOWER HEIDELBERG TOWNSHIP
OCTOBER 2022

COLLECTION SUMMARY					
CURRENT PERIOD	# BILLS	DISCOUNT	PENALTY	FLAT	TOTAL
2022 REGULAR BILLS	4	\$ (33.86)	\$ 523.37	\$ 5,233.64	\$ 5,790.87
2022 INTERIM BILLS	2	\$ 21.21	\$ -	\$ 1,060.25	\$ 1,039.04
2021 INTERIM BILLS	2	\$ -	\$ 60.06	\$ 600.58	\$ 660.64
	8	\$ (12.65)	\$ 583.43	\$ 6,894.47	\$ 7,490.55
TOTAL CURRENT PERIOD PLUS INTERIM BILLS - COLLECTED					
REAL ESTATE TAXES	2022 Regular \$ 5,790.87	2022 Interim \$ 1,039.04	2021 Interim \$ 660.64		TOTAL \$ 7,490.55

REAL ESTATE RUNNING BALANCE					
	2022 REGULAR	2022 INTERIM	2021 INTERIM		
BEGINNING BALANCE	\$ 72,970.38	\$ 24,992.50	\$ 12,642.18		
ADD NEW BILLS	\$ -				
TOTAL COLLECTABLE	\$ 72,970.38	\$ 24,992.50	\$ 12,642.18		
SUBTRACT MONTHLY COLLECTIONS (REFER TO FLAT AMOUNT ABOVE)	\$ 5,233.64	\$ 1,060.25	\$ 600.58		
SUBTRACT EXONERATIONS					
SUBTRACT ITEMS TURNED OVER TO TAX CLAIM					
OUTSTANDING BALANCE	\$ 67,736.74	\$ 23,932.25	\$ 12,041.60		

PAYMENTS THIS PERIOD					
DATE	CHECK NO.	AMOUNT	DATE	CHECK NUMBER	AMOUNT
11/7/2022	960	\$ 7,490.55			
	TOTAL CHECKS:	\$ 7,490.55			

of bills collected

 $8 \times 5 =$

\$40

TAX COLLECTOR

Sharon C. Boyer

3. LIBRARY REPORT

November 1, 2022

The following are statistics of note for the Wernersville Public Library for October 2022. The Library continues to remain open to the public, with home delivery and curbside pickup of materials available. Our next Board of Trustees meeting is November 8, 2022, at 7:00 p.m. All are welcome. Please contact me with any comments or questions.

	October 2022	YTD 2022
Door Count	1,904	18,021
New Library Cards	15	118
Total Circulation	4,585	44,313
<i>Electronic</i>	692	7,262
<i>Physical</i>	3,893	37,051
Total Computer and Wi-Fi Use	245	2,222
Total Programs	32	349
Total Program Attendance	754	8,637
Total Outreach Visits	7	80
Total Outreach Attendance	323	2,794
<i>Daycare Visits</i>	2	10
<i>Daycare Attendance</i>	51	276
<i>School Visits</i>	1	10
<i>School Attendance</i>	24	754
<i>Other Visits (e.g., Phoebe Berks, YMCA, pools)</i>	4	55
<i>Other Attendance</i>	248	1,118

- Children, teens, and even some adults took the time to decorate pumpkins throughout the month of October. By October 28, all 100 pumpkins were painted and accessorized with feathers, yarn, googlie eyes and pom poms.
- We had a wonderful time meeting everyone at the Western Berks Fire House's Open House on October 15. 191 people stopped to talk to Library staff, put together a firetruck craft and make a button to wear, while an additional 52 children and teens took home STEM kits.
- Our afterschool STEAM program at Conrad Weiser East is as popular as ever, and now has a wait list for some dates!
- The Library now offers Qigong on Thursday afternoons at 1:00pm as part of its Health Literacy initiative. Jay Umble, a certified Qigong instructor, guides attendees in this ancient Asian practice that teaches breathing, mindfulness and movement. Like our yoga program, classes are only \$5, but the Library will cover this cost if it prohibits someone from being able to attend.

Respectfully submitted,
Leigh-Anne Yacovelli, MSLS
Director

4. FIRE COMMISSIONER REPORT



Western Berks Fire Department

October 2022 Activity Report

Call Statistics:

Fires:	3
Rescue / EMS / MVA	16
Hazardous Condition:	5
Service Calls:	17
Good Intent Calls:	32
False Alarm / False Calls:	17
Total Calls / Month	90
Total Calls / Year	855

Calls By Municipality:

Wernersville Borough	9
Sinking Spring Borough	16
Lower Heidelberg Township	7
South Heidelberg Township	20

Mutual Aid Given: 38

Mutual Aid Received: 24

Training Hours for the Month:

325

Total Training Hours for the Year:

3507

Pre-Incident Surveys for the Month:

16

Pre-Incident Surveys for the Year:

166

Staff Activity:

- * Annual Open House held on Oct 15, estimated 400 people attended
- * Annual Fire Prevention & Education visits to schools conducted, interacted with over 800 students
- * Participated in the Wernersville Halloween Parade, and also three Trunk or Treat Events
- * Hosted the Tower Health Emergency Medicine Resident Students, for hands-on learning

AVERAGE TURNOUT TIME (DISPATCH TO ENROUTE)	0:02:15	(H:MM:SS)
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AVERAGE RESPONSE TIME (DISPATCH TO ARRIVAL)	0:07:21	(H:MM:SS)
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AVERAGE TIME ON SCENE	18.12	(MM:SS)
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5. EMERGENCY MANAGEMENT COORDINATOR REPORT



EMERGENCY MANAGEMENT MONTHLY REPORT October 2022

Report covering the time period of October 1, 2022 to October 31, 2022.

INCIDENTS: No Major Incidents

Training:

Berks DES Training: Final Training of the year. Covered a number of topics to include:

- The new certification procedure and how Berks DES will be assisting to ensure the requirements that are needed are met (to the degree in which they can help). In regards to me, nothing is needed as I had already obtained my Professional Certification
- New WebEOC program coming out. This will replace our current system, Knowledge Center. County will be providing training on that.
- New damage reporting system. The state currently is in the process of switching to a new system. Berks may go to this system as well, or may go with another system. Currently testing all the options.

General Information:

- Hazard Mitigation Planning meeting was held on Oct. 26. Next Hazard Mitigation planning meeting is December 15.
- Attended the Western Berks Fire Department Open House on October 15. Some information and literature was handed out.

Significant Events:

NONE

Respectfully Submitted,

Justin Schlottman

6. WESTERN BERKS AMBULANCE REPORT

Western Berks Ambulance

Report for October 2022

WESTERN BERKS AMBULANCE



EST 1961

YTD

Total Incidents	33	347
Transported	22	210
Refused	3	48
Stand By	0	8
Cancelled	7	60
Assist	1	21

ALS	14
BLS	11
Unknown	0
ALS Downgrade	4

Response Times (avg) minutes

Dispatch to Responding:	1.09
Average Scene Time:	14:31
Busiest Hour	11 AM (4 incidents)

Hospital Destinations

Reading	17
Penn State St Joes	5
	0
Narcan Treatment	0

7. PLANNING COMMISSION MEETING

LOWER HEIDELBERG TOWNSHIP AGENDA FOR NOVEMBER 14, 2022 PLANNING COMMISSION MEETING

CALL TO ORDER

APPROVAL OF MINUTES:

**September 8, 2022 Workshop and September 12, 2022 Regular Planning
Commission Meetings**

PUBLIC COMMENT

DEVELOPMENT PLANS

Penn Avenue Car Wash – Potential Revision to Plan of Record

ZONING HEARINGS

None

TIME EXTENSION REPORTS

None

OLD BUSINESS

NEW BUSINESS

4212 Hill Terrace Drive Subdivision – On December 12, 2022 Agenda

Moore Farm Request to be in Township AG Security Area

ADJOURNMENT

8. BUILDING/ZONING REPORT



LOWER HEIDELBERG TOWNSHIP

Code Enforcement Summary | 10/09/2022 – 11/12/2022

Number of Building Permits Issued: 28

Total Construction Value: \$522,707.94

Residential Permits: 25

Non-Residential Permits: 2

New Home Permits: 0

Certificates of Occupancy Issued: 22

Building Inspections Performed: 116

Rental Inspections Performed: 0

Rental Certificates of Inspection Issued: 0 properties (0 units)

Property Maintenance Issues: 9

Zoning/Ordinance Enforcement Issues: 11

Compliance Achieved PM & Zoning: 6

9. KRAFT ENGINEERING REPORT



November 21, 2022

Board of Supervisors &
Pamela Stevens, PE Manager
Lower Heidelberg Township
720 Brownsville Road
Sinking Spring, PA 19608

Re: Lower Heidelberg Township
Monthly Engineering Report
KE File – M101

Dear Board Members:

The following is a brief summary of services provided by Kraft Engineering (KE) to Lower Heidelberg Township (LHT) within the last month.

Land Development

1. Legacy at the Paper Mill – Phase 2: The Board has previously granted conditional final plan approval for Phase 2. We are currently working with the applicant to satisfy the remaining conditions in order to allow the plans to be signed and recorded. The developer is now contacting our office wanting to discuss revisions to the parking associated with the Plan. We will be redirecting this back to the Township Solicitor and Planning Commission for comment and direction.
2. Green Valley Terrace (A.K.A. Grecian Terrace Village West): These plans are adequate for municipal signature and then recording.
3. Phoebe Berks – Expansion: The Township received a sketch plan for the proposed expansion of the Phoebe Berks campus on the adjacent Jesuit Property. Our comments are outlined in a review letter dated December 8, 2021 which was previously circulated to the Board. There was field visit performed by the Planning Commission on January 6, 2022 to review the existing field conditions. A preliminary plan has not been submitted to date.
4. 4212 Hill Terrace Drive – Subdivision: The Township received a subdivision plan for a new residential lot along Hill Terrace Drive. To date a review has not been completed. This will be on the Planning Commission agenda for December.

Construction Observation

1. Legacy at the Paper Mill – Phase 1: It is our understanding that the Developer is working to wrap up Phase 1 improvements in preparation for Phase 2. At this time, we believe the Phase 1 escrow is at a point where it could be carried into Phase 2 when that escrow is established.

2. Cacoosing Crossing North Phase 1: Work is continuing to progress on the Cacoosing Crossing North site. A request for escrow release has been received.
3. Green Valley West Phases I & II: Our office has been working with the developer to resolve concerns regarding the stormwater facilities on the site. That process continues to be ongoing.
4. Paper Mill Estates: Our office continues to wait on a construction schedule from the site contractor for the remaining public improvements.
5. Glen Ridge Estates – Phase 1A: Work continues within Glen Ridge Phase 1A. At this time most of the major infrastructure has been installed within Phase 1A. A request for escrow release was not received this month.
6. Glen Ridge Estates – Phase 1B: Work continues within Glen Ridge Phase 1B. At this time most of the major infrastructure has been installed within Phase 1B. A request for escrow release was not received this month.
7. Glen Ridge Estates – TH Phase: Work continues within Glen Ridge Townhouse Phase. A request for escrow release was not received this month.
9. **Performance Toyota Building Expansion:** **Work has concluded on the Performance Toyota Site. The Owner has requested a release of escrow funds for the site and stormwater management improvements. At this time we recommend that the Board consider authorizing Escrow Release No. 1 – FINAL in the amount of \$108,620.00.**
10. Glen Ridge Estates – Phase 2: Work continues within Glen Ridge Phase 2. A request for escrow release was not received this month. At this time most of the major infrastructure has been installed within Phase 2. A request for escrow release was not received this month.
11. **Cacoosing Crossing North Phase 2:** **Site grading continues and the developer is working on the infrastructure installation including roads, storm sewer and sanitary items. A request for escrow release has been received. At this time we recommend that the Board consider authorizing Escrow Release No. 2 in the amount of \$568,278.87.**
12. **Penn Avenue Car Wash:** **Site work and building construction are underway at the Penn Avenue Car Wash site. The applicant has approached our office to approve a design change to the Plan. At this time, we believe that the applicant will be at the Board Meeting to continue this discussion.**

Township Roads & Streets

1. UGI Street Cut Permits for Faulty Fittings: Our office is continuing to receive street cut permit applications from UGI within Green Valley Estates and beyond. Some of these locations are now falling within the paving limits of previous restoration areas. We are continuing to work with UGI to resolve these ongoing roadway restoration issues and determine the location of future repairs.

2. 2023 Street Work: Our office will be working to arrange a meeting with Manager and Road Foreman to discuss a scope of work 2023. As this develops we will update the Board.

Township Complaints

No complaints were received by our office this month.

Please contact me should you have any questions regarding these items.

Sincerely,

Ryan Rhode, PE

cc: Mathew Clay, Road Foreman (via e-mail)
Andrew Bellwoar, Esquire (via e-mail)
Kraft Code Services (via e-mail)

9A. PENN AVENUE CAR WASH PLAN REVISION

**9B. ESCROW RELEASE
NO. 1 FOR
PERFORMANCE
TOYOTA**



October 12, 2022

Pamela Stevens, PE, Manager
Lower Heidelberg Township
720 Brownsville Road
Sinking Spring, PA 19608

Re: Performance Toyota Building Expansion
James Bickle
Escrow Release No. 1
KE File No. M298

Dear Pamela:

Kraft Engineering, LLC (KE) has completed the review of the request for Escrow Release No. 1 submitted by James Bickle for work completed to date on the above referenced project.

The work associated with this release request includes erosion and sediment control, sanitary sewer improvements, paving and parking lot improvements, and general site improvements.

Based upon our review, most of the construction items recommended for release are complete in place and acceptable. At this time KE recommends authorizing Escrow Release No.1 in the amount of **\$108,620.00**.

The Township should verify the applicant is in good financial standing with the Township's invoicing to date prior to a final recommendation. Please do not hesitate to contact our office at your earliest convenience if you have any questions regarding the above.

Sincerely,

AARON M. GOSS
Project Engineer

AMG:amg
Enclosures

cc: Jim Bickle (via e-mail),
Andrew Bellwoar, Esq. (via e-mail)

REQUIRED IMPROVEMENTS

WORK ORDER: M 298
 PROJ NAME: Performance Toyota Land Development
 OWNER: James Blickle
 PHONE NO:

Municipality: LOWER HEIDELBERG TWP.
 Address: 720 Brownsville Road
 Sinking Spring PA 19608

Application No. 1
 Date: 10/12/22
 Funds Payable To:
 Address:

Item	Description	Units	Escrowed Quantities			Completed This Period		Completed to Date			Work Remaining			
			Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Percent	Quantity	Amount	Percent	
A:	EROSION & SEDIMENT CONTROL													
1	8" Compost Filter Sock	LF	685.00	\$ 4.00	\$ 2,740.00	685	\$ 2,740.00	685	\$ 2,740.00	100.0	0	\$ -	0.0	
2	Inlet Protection	EA	1.00	\$ 180.00	\$ 180.00	1	\$ 180.00	1	\$ 180.00	100.0	0	\$ -	0.0	
3	Concrete Washout	EA	1.00	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00	100.0	0	\$ -	0.0	
4	Construction Entrance w/ Wash Rack	EA	1.00	\$ 1,800.00	\$ 1,800.00	1	\$ 1,800.00	1	\$ 1,800.00	100.0	0	\$ -	0.0	
5	ESPC Maintenance & Removal	LS	1.00	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00	100.0	0	\$ -	0.0	
TOTAL EROSION & SEDIMENT CONTROL					\$ 7,720.00		\$ 7,720.00		\$ 7,720.00	100.0		\$ -	0.0	
B:	PAVING & PARKING LOT IMPROVEMENTS													
1	1.5" 9.5MM Wearing Course	SY	1,950	\$ 9.00	\$ 17,550.00	1,950	\$ 17,550.00	1,950	\$ 17,550.00	100.0	0	\$ -	0.0	
2	5" 25MM Binder / Base Course	SY	1,950	\$ 6.50	\$ 12,675.00	1,950	\$ 12,675.00	1,950	\$ 12,675.00	100.0	0	\$ -	0.0	
3	6" Crushed Stone Aggregate	SY	1,950	\$ 5.25	\$ 10,237.50	1,950	\$ 10,237.50	1,950	\$ 10,237.50	100.0	0	\$ -	0.0	
4	Sawcutting	LF	985	\$ 2.00	\$ 1,970.00	985	\$ 1,970.00	985	\$ 1,970.00	100.0	0	\$ -	0.0	
5	Paving removal	SY	1,950	\$ 4.00	\$ 7,800.00	1,950	\$ 7,800.00	1,950	\$ 7,800.00	100.0	0	\$ -	0.0	
6	4" Single White Lines	LF	1,810	\$ 0.50	\$ 905.00	1,810	\$ 905.00	1,810	\$ 905.00	100.0	0	\$ -	0.0	
7	Parking Bollard	EA	1	\$ 300.00	\$ 300.00	1	\$ 300.00	1	\$ 300.00	100.0	0	\$ -	0.0	
TOTAL PAVING & PARKING LOT IMPROVEMENTS					\$ 51,437.50		\$ 51,437.50		\$ 51,437.50	100.0		\$ -	0.0	
C:	SANITARY SEWER IMPROVMENTS													
1	6" Gravity Sewer Lateral (SDR-35)	LF	200	\$ 40.00	\$ 8,000.00	200	\$ 8,000.00	200	\$ 8,000.00	100.0	0	\$ -	0.0	
2	Oil/Water Separator w/ Frame, Cover, Insert	LS	1	\$ 12,000.00	\$ 12,000.00	1	\$ 12,000.00	1	\$ 12,000.00	100.0	0	\$ -	0.0	
3	6" Cleanout w/ Cover	EA	6	\$ 500.00	\$ 3,000.00	6	\$ 3,000.00	6	\$ 3,000.00	100.0	0	\$ -	0.0	
4	Connection to Existing Lateral	EA	1	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	1	\$ 2,000.00	100.0	0	\$ -	0.0	
5	As-Builts	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00	100.0	0	\$ -	0.0	
6	Testing	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00	0.0	0	\$ -	100.0	
TOTAL SANITARY SEWER IMPROVMENTS					\$ 30,000.00		\$ 30,000.00		\$ 30,000.00	100.0		\$ -	0.0	
D:	SITE IMPROVEMENTS													
1	Site Grading	SY	1,585	\$ 2.50	\$ 3,962.50	1,585	\$ 3,962.50	1,585	\$ 3,962.50	100.0	0	\$ -	0.0	
TOTAL SITE IMPROVEMENTS					\$ 3,962.50		\$ 3,962.50		\$ 3,962.50	100.0		\$ -	0.0	
TOTAL A. - D.					\$ 93,120.00		\$ 93,120.00		\$ 93,120.00	400.0		\$ -		

REQUIRED IMPROVEMENTS

WORK ORDER: M 298
 PROJ NAME: Performance Toyota Land Development
 OWNER: James Blicke
 PHONE NO.

Municipality: LOWER HEIDELBERG TWP.
 Address: 720 Brownsville Road
 Sinking Spring PA 19608

Application No. 1
 Date: 10/12/22
 Funds Payable To:
 Address:

Item	Description	Escrowed Quantities				Completed This Period		Completed to Date			Work Remaining		
		Units	Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Percent	Quantity	Amount	Percent
	CONTINGENCIES				\$ 9,000.00		\$ 9,000.00		\$ 9,000.00	100.0	0	\$ -	0.0
	GENERAL CIVIL CONSTRUCTION OBSERVATION				\$ 3,500.00		\$ 3,500.00		\$ 3,500.00	100.0	0	\$ -	0.0
	SANITARY SEWER CONSTRUCTION OBSERVATION				\$ 1,500.00		\$ 1,500.00		\$ 1,500.00	100.0	0	\$ -	0.0
	LEGAL/ADMINISTRATION				\$ 1,500.00		\$ 1,500.00		\$ 1,500.00	100.0	0	\$ -	0.0
TOTAL AMOUNT OF ESCROW					\$ 108,620.00		\$ 108,620.00		\$ 108,620.00	800.0	0	\$ -	0.0

RECOMMENDATION FOR ESCROW RELEASE

BY: _____

DATE: _____

KRAFT ENGINEERING, LLC
 TOWNSHIP ENGINEER

**9C. CACOOSING
CROSSING NORTH
PHASE 2 ESCROW
RELEASE 2**



November 21, 2022

Pamela Stevens, PE, Manager
Lower Heidelberg Township
720 Brownsville Road
Sinking Spring, PA 19608

Re: Cacoosing Crossing North Phase 2
Grande Construction
Escrow Release No. 2
KE File No. M338

Dear Pamela:

Kraft Engineering, LLC (KE) has completed the review of the request for Escrow Release No. 2 submitted by Grande Construction for work completed to date on the above referenced project.

The work associated with this release request includes construction stakeout, general clearing and grubbing, erosion and sediment control, swale #1 and #2, and storm sewer construction.

Based upon our review, the construction items recommended for release are complete in place and acceptable. At this time KE recommends authorizing Escrow Release No.2 in the amount of **\$568,278.87**.

The Township should verify the applicant is in good financial standing with the Township's invoicing to date prior to a final recommendation. Please do not hesitate to contact our office at your earliest convenience if you have any questions regarding the above.

Sincerely,

Zakary T. Ruppert, EIT
Project Engineer

ZTR:ztr

Enclosures

cc: Fiorino Grande (via e-mail),
Andrew Bellwoar, Esq. (via e-mail),
Nicolas Volk (via e-mail),

REQUIRED IMPROVEMENTS

WORK ORDER: M 338				Municipality: LOWER HEIDELBERG TOWNSHIP		Application No. 2	
PROJ NAME: Cacoosing Crossing North - Phase 2				Address: 720 Brownsville Road		Date Established: 12/15/21	
OWNER: Grande Land, L.P. - Attn: Fiorino Grande				Sinking Spring PA 19608		Date of Release: 11/21/2022	
2213 Quarry Drive							
West Lawn, PA							
PHONE NO.							

REQUIRED IMPROVEMENTS

WORK ORDER:	M 338	Municipality:	LOWER HEIDELBERG TOWNSHIP	Application No.	2
PROJ NAME:	Cacoosing Crossing North - Phase 2	Address:	720 Brownsville Road	Date Established:	12/15/21
OWNER:	Grande Land, L.P. - Attn: Fiorino Grande		Sinking Spring PA 19608	Date of Release:	11/21/2022
	2213 Quarry Drive				
	West Lawn, PA				

PHONE NO.		Escrowed Quantities				Completed This Period		Completed to Date			Work Remaining		
Item	Description	Units	Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Percent	Quantity	Amount	Percent
D	SEDIMENT/DETENTION BASIN 2												
1	Strip Topsoil & Stockpile	CY	2,533	\$ 2.00	\$ 5,066.00	\$ -		2,533.00	\$ 5,066.00	100.0	0.00	\$ -	0.0
2	Cut, Fill & Compact	CY	15,292	\$ 4.00	\$ 61,168.00	\$ -		15,292.00	\$ 61,168.00	100.0	0.00	\$ -	0.0
3	Clay Core	LS	1	\$ 4,000.00	\$ 4,000.00	\$ -		1.00	\$ 4,000.00	100.0	0.00	\$ -	0.0
4	Respread Topsoil	CY	2,533	\$ 2.00	\$ 5,066.00	\$ -		2,533.00	\$ 5,066.00	100.0	0.00	\$ -	0.0
5	Seed & Mulch	SF	43,984	\$ 0.12	\$ 5,278.08	\$ -		43,984.00	\$ 5,278.08	100.0	0.00	\$ -	0.0
6	24" RCP Pipe & Concrete Cradle	LF	38	\$ 125.00	\$ 4,750.00	\$ -		38.00	\$ 4,750.00	100.0	0.00	\$ -	0.0
7	63" x 63" Anti-Seep Collars	EA	2	\$ 2,495.00	\$ 4,990.00	\$ -		2.00	\$ 4,990.00	100.0	0.00	\$ -	0.0
8	Outlet Structure w/ Trash Rack	LS	1	\$ 5,885.00	\$ 5,885.00	\$ -		1.00	\$ 5,885.00	100.0	0.00	\$ -	0.0
9	2" Faircloth Skimmer	LS	1	\$ 1,800.00	\$ 1,800.00	\$ -		1.00	\$ 1,800.00	100.0	0.00	\$ -	0.0
10	GreenArmor Spillway Matting	SY	77	\$ 8.50	\$ 654.50	\$ -		77.00	\$ 654.50	100.0	0.00	\$ -	0.0
11	Erosion Control Matting (ECS or S75)	SY	255	\$ 3.00	\$ 765.00	\$ -		255.00	\$ 765.00	100.0	0.00	\$ -	0.0
12	Baffles	LF	140	\$ 75.00	\$ 10,500.00	\$ -		140.00	\$ 10,500.00	100.0	0.00	\$ -	0.0
13	Conversion of Basin	LS	1	\$ 3,000.00	\$ 3,000.00	\$ -		0.00	\$ -	0.0	1.00	\$ 3,000.00	100.0
14	GAUL ROAD STORM-Sawcut Paving	EA	300	\$ 2.00	\$ 600.00	\$ -		300.00	\$ 600.00	100.0	0.00	\$ -	0.0
15	GAUL ROAD STORM-Traffic Control	EA	1	\$ 4,000.00	\$ 4,000.00	\$ -		1.00	\$ 4,000.00	100.0	0.00	\$ -	0.0
16	GAUL ROAD STORM-Temp Restoration	EA	1	\$ 3,350.00	\$ 3,350.00	\$ -		1.00	\$ 3,350.00	100.0	0.00	\$ -	0.0
17	GAUL ROAD STORM-Tie into Existing	EA	1	\$ 1,500.00	\$ 1,500.00	\$ -		1.00	\$ 1,500.00	100.0	0.00	\$ -	0.0
18	GAUL ROAD STORM-48"x48" Type M Inlet	EA	2	\$ 5,068.00	\$ 10,136.00	\$ -		2.00	\$ 10,136.00	100.0	0.00	\$ -	0.0
19	GAUL ROAD STORM-48"x48" Junction Box	EA	2	\$ 4,665.00	\$ 9,330.00	\$ -		2.00	\$ 9,330.00	100.0	0.00	\$ -	0.0
20	GAUL ROAD STORM-48"x48" Type M Inlet	EA	2	\$ 5,068.00	\$ 10,136.00	\$ -		2.00	\$ 10,136.00	100.0	0.00	\$ -	0.0
21	E&S Maintenance	LS	1	\$ 5,000.00	\$ 5,000.00	\$ -		0.00	\$ -	0.0	1.00	\$ 5,000.00	100.0
SUBTOTAL D:					\$ 156,974.58	\$ -		\$ 148,974.58		94.9	\$ 8,000.00		5.1
E	SWALE #1												
1	Strip/Topsoil Stockpile	SY	275	\$ 2.00	\$ 550.00	275.00	\$ 550.00	275.00	\$ 550.00	100.0	0.00	\$ -	0.0
2	Cut/Fill/Stockpile Excess	SY	680	\$ 4.00	\$ 2,720.00	680.00	\$ 2,720.00	680.00	\$ 2,720.00	100.0	0.00	\$ -	0.0
3	Respread Topsoil	SY	337	\$ 2.00	\$ 674.00	337.00	\$ 674.00	337.00	\$ 674.00	100.0	0.00	\$ -	0.0
4	Erosion Control Matting (ECS or S75)	SY	833	\$ 3.00	\$ 2,499.00	833.00	\$ 2,499.00	833.00	\$ 2,499.00	100.0	0.00	\$ -	0.0
5	R5 Rip Rap Outlet	TN	50	\$ 35.00	\$ 1,750.00	50.00	\$ 1,750.00	50.00	\$ 1,750.00	100.0	0.00	\$ -	0.0
SUBTOTAL E:					\$ 8,193.00	\$ 8,193.00		\$ 8,193.00		100.0	\$ -		0.0
F	SWALE #2												
1	Strip/Topsoil Stockpile	SY	1,212	\$ 2.00	\$ 2,424.00	1,212.00	\$ 2,424.00	1,212.00	\$ 2,424.00	100.0	0.00	\$ -	0.0
2	Cut/Fill/Stockpile Excess	SY	4,362	\$ 4.00	\$ 17,448.00	4,362.00	\$ 17,448.00	4,362.00	\$ 17,448.00	100.0	0.00	\$ -	0.0
3	Respread Topsoil	SY	1,212	\$ 2.00	\$ 2,424.00	1,212.00	\$ 2,424.00	1,212.00	\$ 2,424.00	100.0	0.00	\$ -	0.0

REQUIRED IMPROVEMENTS

WORK ORDER:	M 338	Municipality:	LOWER HEIDELBERG TOWNSHIP	Application No.	2
PROJ NAME:	Cacoosing Crossing North - Phase 2	Address:	720 Brownsville Road	Date Established:	12/15/21
OWNER:	Grande Land, L.P. - Attn: Fiorino Grande		Sinking Spring PA 19608	Date of Release:	11/21/2022
	2213 Quarry Drive				
	West Lawn, PA				

PHONE NO.		Escrowed Quantities				Completed This Period		Completed to Date			Work Remaining		
Item	Description	Units	Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Percent	Quantity	Amount	Percent
4	Erosion Control Matting (ECS or S75)	SY	1,111	\$ 3.00	\$ 3,333.00	1,111.00	\$ 3,333.00	1,111.00	\$ 3,333.00	100.0	0.00	\$ -	0.0
5	R5 Rip Rap Outlet	TN	15	\$ 35.00	\$ 525.00	15.00	\$ 525.00	15.00	\$ 525.00	100.0	0.00	\$ -	0.0
SUBTOTAL F:					\$ 26,154.00		\$ 26,154.00		\$ 26,154.00	100.0		\$ -	0.0
G	STORM SEWER												
1	15" SLCCP	LF	1,320	\$ 35.00	\$ 46,200.00	1,320.00	\$ 46,200.00	1,320.00	\$ 46,200.00	100.0	0.00	\$ -	0.0
5	15" End Section	EA	4	\$ 300.00	\$ 1,200.00	4.00	\$ 1,200.00	4.00	\$ 1,200.00	100.0	0.00	\$ -	0.0
6	18" SLCCP	LF	188	\$ 35.00	\$ 6,580.00	188.00	\$ 6,580.00	188.00	\$ 6,580.00	100.0	0.00	\$ -	0.0
7	18" End Section	EA	1	\$ 300.00	\$ 300.00	1.00	\$ 300.00	1.00	\$ 300.00	100.0	0.00	\$ -	0.0
8	24" SLCCP	LF	861	\$ 40.00	\$ 34,440.00	861.00	\$ 34,440.00	861.00	\$ 34,440.00	100.0	0.00	\$ -	0.0
9	30" SLCCP	LF	250	\$ 40.00	\$ 10,000.00	250.00	\$ 10,000.00	250.00	\$ 10,000.00	100.0	0.00	\$ -	0.0
10	30" End Section	EA	3	\$ 700.00	\$ 2,100.00	3.00	\$ 2,100.00	3.00	\$ 2,100.00	100.0	0.00	\$ -	0.0
11	36" SLCCP	LF	151	\$ 70.00	\$ 10,570.00	151.00	\$ 10,570.00	151.00	\$ 10,570.00	100.0	0.00	\$ -	0.0
12	36" End Section	EA	1	\$ 1,200.00	\$ 1,200.00	1.00	\$ 1,200.00	1.00	\$ 1,200.00	100.0	0.00	\$ -	0.0
13	Type C Inlets	EA	31	\$ 2,311.02	\$ 71,641.62	31.00	\$ 71,641.62	31.00	\$ 71,641.62	100.0	0.00	\$ -	0.0
14	Type M Inlets	EA	12	\$ 2,959.42	\$ 35,513.04	12.00	\$ 35,513.04	12.00	\$ 35,513.04	100.0	0.00	\$ -	0.0
15	Storm Manholes	EA	7	\$ 2,034.57	\$ 14,241.99	7.00	\$ 14,241.99	7.00	\$ 14,241.99	100.0	0.00	\$ -	0.0
	<u>Cross-Country Storm Sewer Bypass</u>												
16	36" Flared End Section	EA	1	\$ 1,420.00	\$ 1,420.00		\$ -	1.00	\$ 1,420.00	100.0	0.00	\$ -	0.0
17	48" x 48" Junction Box	EA	6	\$ 2,851.00	\$ 17,106.00		\$ -	6.00	\$ 17,106.00	100.0	0.00	\$ -	0.0
18	2' x 4' Inlet	EA	1	\$ 1,735.00	\$ 1,735.00	1.00	\$ 1,735.00	1.00	\$ 1,735.00	100.0	0.00	\$ -	0.0
19	72" x72" Type M Inlet	EA	1	\$ 5,369.00	\$ 5,369.00		\$ -	1.00	\$ 5,369.00	100.0	0.00	\$ -	0.0
20	36" SLCCP Pipe	EA	165	\$ 71.00	\$ 11,715.00		\$ -	165.00	\$ 11,715.00	100.0	0.00	\$ -	0.0
21	30" SLCCP Pipe	LF	951	\$ 56.00	\$ 53,256.00		\$ -	951.00	\$ 53,256.00	100.0	0.00	\$ -	0.0
22	15" SLCCP Pipe	LF	261	\$ 38.00	\$ 9,918.00		\$ -	261.00	\$ 9,918.00	100.0	0.00	\$ -	0.0
23	Rip Rap Apron	TN	30	\$ 1,140.00	\$ 34,200.00		\$ -	30.00	\$ 34,200.00	100.0	0.00	\$ -	0.0
24	SWALE #5-Grading	SY	540	\$ 5.00	\$ 2,700.00		\$ -	540.00	\$ 2,700.00	100.0	0.00	\$ -	0.0
25	SWALE #5-Seeding	SF	4,000	\$ 0.12	\$ 480.00		\$ -	4,000.00	\$ 480.00	100.0	0.00	\$ -	0.0
26	SWALE #5-S75 Matting	SF	450	\$ 1.34	\$ 603.00		\$ -	450.00	\$ 603.00	100.0	0.00	\$ -	0.0
27	SWALE #5- Inlet I-91	LF	261	\$ 15.00	\$ 3,915.00	261.00	\$ 3,915.00	261.00	\$ 3,915.00	100.0	0.00	\$ -	0.0
	<u>Gaul Road Storm Sewer Bypass</u>												
28	24" SLCCP	LF	800	\$ 48.00	\$ 38,400.00		\$ -	800.00	\$ 38,400.00	100.0	0.00	\$ -	0.0
29	48" x 48" Junction Box	EA	1	\$ 2,716.00	\$ 2,716.00		\$ -	1.00	\$ 2,716.00	100.0	0.00	\$ -	0.0
30	48" x 40" Junction Box	EA	1	\$ 2,580.00	\$ 2,580.00		\$ -	1.00	\$ 2,580.00	100.0	0.00	\$ -	0.0
31	2' x 4' Inlet	EA	3	\$ 2,126.00	\$ 6,378.00		\$ -	3.00	\$ 6,378.00	100.0	0.00	\$ -	0.0
32	SWALE #100-Strip Topsoil	CY	640	\$ 2.00	\$ 1,280.00		\$ -	640.00	\$ 1,280.00	100.0	0.00	\$ -	0.0
33	SWALE #100-Cut Fill to Subgrade	CY	700	\$ 4.00	\$ 2,800.00		\$ -	700.00	\$ 2,800.00	100.0	0.00	\$ -	0.0
34	SWALE #100-Respread Topsoil & Final Grade	CY	640	\$ 2.00	\$ 1,280.00		\$ -	640.00	\$ 1,280.00	100.0	0.00	\$ -	0.0
35	SWALE #100-Seeding & Netting	SF	20,850	\$ 0.20	\$ 4,170.00		\$ -	20,850.00	\$ 4,170.00	100.0	0.00	\$ -	0.0
	<u>Cacoosing Crossing - Storm Sewer</u>												
36	15" SLCCP	LF	1,072	\$ 32.00	\$ 34,304.00	1,072.00	\$ 34,304.00	1,072.00	\$ 34,304.00	100.0	0.00	\$ -	0.0

REQUIRED IMPROVEMENTS

WORK ORDER: M 338
 PROJ NAME: Cacoosing Crossing North - Phase 2
 OWNER: Grande Land, L.P. - Attn: Fiorino Grande
 2213 Quarry Drive
 West Lawn, PA

Municipality: LOWER HEIDELBERG TOWNSHIP
 Address: 720 Brownsville Road
 Sinking Spring PA 19608

Application No. 2
 Date Established: 12/15/21
 Date of Release: 11/21/2022

PHONE NO.		Escrowed Quantities				Completed This Period		Completed to Date			Work Remaining		
Item	Description	Units	Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Percent	Quantity	Amount	Percent
40	15" End Section	LF	1,320	\$ 40.00	\$ 52,800.00	1,320.00	\$ 52,800.00	1,320.00	\$ 52,800.00	100.0	0.00	\$ -	0.0
41	18" SLCPP	LF	60	\$ 45.00	\$ 2,700.00	60.00	\$ 2,700.00	60.00	\$ 2,700.00	100.0	0.00	\$ -	0.0
42	18" End Section	LF	760	\$ 70.00	\$ 53,200.00	760.00	\$ 53,200.00	760.00	\$ 53,200.00	100.0	0.00	\$ -	0.0
43	15" Flared End Section	EA	4	\$ 1,420.00	\$ 5,680.00	4.00	\$ 5,680.00	4.00	\$ 5,680.00	100.0	0.00	\$ -	0.0
44	18" Flared End Section	EA	1	\$ 1,420.00	\$ 1,420.00	1.00	\$ 1,420.00	1.00	\$ 1,420.00	100.0	0.00	\$ -	0.0
45	30" Flared End Section	EA	3	\$ 1,219.00	\$ 3,657.00	3.00	\$ 3,657.00	3.00	\$ 3,657.00	100.0	0.00	\$ -	0.0
46	36" SLCPP	LF	107	\$ 80.00	\$ 8,560.00	107.00	\$ 8,560.00	107.00	\$ 8,560.00	100.0	0.00	\$ -	0.0
47	R4 Rip Rap Apron	EA	9	\$ 583.00	\$ 5,247.00	9.00	\$ 5,247.00	9.00	\$ 5,247.00	100.0	0.00	\$ -	0.0
48	2' x 4' Inlet (C-Tops & M-Tops)	EA	35	\$ 2,180.00	\$ 76,300.00	35.00	\$ 76,300.00	35.00	\$ 76,300.00	100.0	0.00	\$ -	0.0
49	42" x 48" Type M Inlet	EA	3	\$ 3,219.00	\$ 9,657.00	3.00	\$ 9,657.00	3.00	\$ 9,657.00	100.0	0.00	\$ -	0.0
50	48" x 66" Type C Inlet	EA	1	\$ 5,047.00	\$ 5,047.00	1.00	\$ 5,047.00	1.00	\$ 5,047.00	100.0	0.00	\$ -	0.0
SUBTOTAL G:					\$ 694,579.65		\$ 498,208.65		\$ 694,579.65	100.0		\$ -	0.0
H ROADWAY CONSTRUCTION													
<u>Gaul Road</u>													
1	Demo Existing Paving	SY	1,180	\$ 7.10	\$ 8,378.00	\$ -	0.00	\$ -	0.0	0.0	1,180.00	\$ 8,378.00	100.0
2	Fine Grade Subgrade	SY	1,180	\$ 1.42	\$ 1,675.60	\$ -	0.00	\$ -	0.0	0.0	1,180.00	\$ 1,675.60	100.0
3	6" Stone Subbase	SY	1,180	\$ 9.00	\$ 10,620.00	\$ -	0.00	\$ -	0.0	0.0	1,180.00	\$ 10,620.00	100.0
4	3" 25mm Superpave Base Course	SY	1,180	\$ 12.70	\$ 14,986.00	\$ -	0.00	\$ -	0.0	0.0	1,180.00	\$ 14,986.00	100.0
5	2.5" 19mm Superpave Binder Course	SY	1,180	\$ 12.15	\$ 14,337.00	\$ -	0.00	\$ -	0.0	0.0	1,180.00	\$ 14,337.00	100.0
6	1.5" 9.5mm Superpave Wearing Course	SY	1,180	\$ 9.05	\$ 10,679.00	\$ -	0.00	\$ -	0.0	0.0	1,180.00	\$ 10,679.00	100.0
7	Traffic Control	LS	1	\$ 4,000.00	\$ 4,000.00	\$ -	0.38	\$ 1,500.00	37.5	0.63	\$ 2,500.00	62.5	
<u>Fieldgrass Drive</u>													
8	Strip Topsoil/Stockpile	SY	2,900	\$ 2.00	\$ 5,800.00	\$ -	2,900.00	\$ 5,800.00	100.0	0.00	\$ -	0.0	
9	Cut/Fill/Stockpile Excess	SY	2,600	\$ 4.00	\$ 10,400.00	\$ -	2,600.00	\$ 10,400.00	100.0	0.00	\$ -	0.0	
10	Fine Grade Subgrade	SY	3,875	\$ 1.42	\$ 5,502.50	\$ -	0.00	\$ -	0.0	0.0	3,875.00	\$ 5,502.50	100.0
11	6" Stone Subbase	SY	3,875	\$ 9.00	\$ 34,875.00	\$ -	0.00	\$ -	0.0	0.0	3,875.00	\$ 34,875.00	100.0
12	3" 25mm Superpave Base Course	SY	3,875	\$ 12.70	\$ 49,212.50	\$ -	0.00	\$ -	0.0	0.0	3,875.00	\$ 49,212.50	100.0
13	2.5" 19mm Superpave Binder Course	SY	3,875	\$ 12.15	\$ 47,081.25	\$ -	0.00	\$ -	0.0	0.0	3,875.00	\$ 47,081.25	100.0
14	1.5" 9.5mm Superpave Wearing Course	SY	3,875	\$ 9.05	\$ 35,068.75	\$ -	0.00	\$ -	0.0	0.0	3,875.00	\$ 35,068.75	100.0
<u>Mahogany Drive</u>													
15	Strip Topsoil/Stockpile	SY	4,860	\$ 2.00	\$ 9,720.00	\$ -	4,860.00	\$ 9,720.00	100.0	0.00	\$ -	0.0	
16	Cut/Fill/Stockpile Excess	SY	3,560	\$ 4.00	\$ 14,240.00	\$ -	3,560.00	\$ 14,240.00	100.0	0.00	\$ -	0.0	
17	Fine Grade Subgrade	SY	8,257	\$ 1.42	\$ 11,724.94	\$ -	0.00	\$ -	0.0	0.0	8,257.00	\$ 11,724.94	100.0
18	6" Stone Subbase	SY	8,257	\$ 9.00	\$ 74,313.00	\$ -	0.00	\$ -	0.0	0.0	8,257.00	\$ 74,313.00	100.0
19	3" 25mm Superpave Base Course	SY	8,257	\$ 12.70	\$ 104,863.90	\$ -	0.00	\$ -	0.0	0.0	8,257.00	\$ 104,863.90	100.0
20	2.5" 19mm Superpave Binder Course	SY	8,257	\$ 12.15	\$ 100,322.55	\$ -	0.00	\$ -	0.0	0.0	8,257.00	\$ 100,322.55	100.0
21	1.5" 9.5mm Superpave Wearing Course	SY	8,257	\$ 9.05	\$ 74,725.85	\$ -	0.00	\$ -	0.0	0.0	8,257.00	\$ 74,725.85	100.0
SUBTOTAL H:					\$ 642,525.84		\$ -		\$ 41,660.00			\$ 600,865.84	100.0

REQUIRED IMPROVEMENTS

WORK ORDER: M 338				Municipality: LOWER HEIDELBERG TOWNSHIP		Application No. 2	
PROJ NAME: Cacoosing Crossing North - Phase 2				Address: 720 Brownsville Road		Date Established: 12/15/21	
OWNER: Grande Land, L.P., - Attn: Fiorino Grande				Sinking Spring PA 19608		Date of Release: 11/21/2022	
2213 Quarry Drive							
West Lawn, PA							
PHONE NO.							

REQUIRED IMPROVEMENTS

WORK ORDER:	M 338	Municipality:	LOWER HEIDELBERG TOWNSHIP	Application No.	2
PROJ NAME:	Cacoosing Crossing North - Phase 2	Address:	720 Brownsville Road	Date Established:	12/15/21
OWNER:	Grande Land, L.P. - Attn: Fiorino Grande		Sinking Spring PA 19608	Date of Release:	11/21/2022
	2213 Quarry Drive				
	West Lawn, PA				

PHONE NO.		Escrowed Quantities				Completed This Period		Completed to Date			Work Remaining		
Item	Description	Units	Quantity	Unit Price	Total	Quantity	Amount	Quantity	Amount	Percent	Quantity	Amount	Percent
M	PCSM WORK (BASIN CONVERSIONS, ETC.)												
1	Licensed Oversight	LS	1	\$ 4,000.00	\$ 4,000.00		\$ -	0.00	\$ -	0.0	1.00	\$ 4,000.00	100.0
2	File N.O.T. & Permit Extension	LS	1	\$ 2,000.00	\$ 2,000.00		\$ -	0.00	\$ -	0.0	1.00	\$ 2,000.00	100.0
SUBTOTAL M:					\$ 6,000.00		\$ -		\$ -	0.0		\$ 6,000.00	100.0
TOTAL CONSTRUCTION COST:					\$ 2,721,889.60		\$ 558,175.65		\$ 1,106,182.73	40.6		\$ 1,615,706.87	59.4
10% CONTINGENCIES					\$ 272,188.00		\$ -		\$ -			\$ 272,188.00	100.0
5% CONSTRUCTION PHASE SERVICES					\$ 136,094.00		\$ 10,103.22		\$ 10,103.22			\$ 125,990.78	92.6
TOTAL AMOUNT OF ESCROW					\$ 3,130,171.60		\$ 568,278.87		\$ 1,116,285.95	35.7		\$ 2,013,885.65	64.3

RECOMMENDATION FOR ESCROW RELEASE

BY: _____

DATE: _____

Kraft Engineering, LLC
TOWNSHIP ENGINEERS

10. RECREATION BOARD UPDATE

11. POLICE DEPARTMENT REPORT

[illegible]

12. ROAD FOREMAN REPORT

OCT+NOV
2022

We worked on the 2005 F550 Steel dump bed.

Road Repairs

Shoulder work was done on Riegle Rd

Tree and limb removal was done at the following locations:

We trim a couple of trees in Greenvally
because of the trees hitting the trucks

Signs were repaired or replaced at:

10 Stop signs were replaced between Rosewood hills
and Greenvally

Leaf pick up is on going till Dec 9th

The fork lift is out of service because of
brake issue.

The 5th Guy

Crew members participated in training on: Powertool & Hand tool

Safety Webinar.

12A. PRICING FOR THE NEW 2023/2024 F550 TRUCK



LOWER HEIDELBERG TOWNSHIP

720 BROWNSVILLE ROAD
SINKING SPRING, PENNSYLVANIA 19608
BERKS COUNTY

PHONE: 610-678-3393

FAX: 610-678-6626

WWW.LOWERHEIDELBERGTOWNSHIP.ORG

EMAIL: OFFICE@LOWERHBTWP.ORG

November 10, 2022

Manderbach Ford
301 South Front Street
Hamburg, PA 19526

Attn: Bob Keeney Sales

Re: 2023 F550 CoStars E25 E22473

Dear Bob:

Please accept this letter as authorization for Lower Heidelberg Township to purchase the 2023 F550 Chassis per CoStars Quote E25 E22473. Please find attached a copy of the Pennsylvania Tax Exemption Certificate referencing our EIN 23-6000396, and the referenced quote. If any additional information is required, please do not hesitate to contact Matt Clay the Road Foreman or the undersigned the Township Manager, Pamela J. Stevens at 610-678-3393 or pstevens@lowerhbtwp.org.

Sincerely,

Pamela J. Stevens
Township Manager/Sect/Treasurer

Enclosures: Completed Tax Exempt
Automobile Coverage Declaration

Cc: Matt Clay, Road Foreman
Board of Supervisors

N:\Documents\Shared Documents 1\Shared Documents\New Truck 2022\Ford F550 Purchase.Auth Ltr.11.10.22.docx

A FORD DEALER YOU CAN RELY ON



We Lease Cars &
Trucks for Less

MANDERBACH FORD

Sales • Service • Leasing

301 South Front Street, P.O. Box 266, Hamburg, PA 19526

Phone 610-929-3683



Heavy Duty
Truck Service

11-8-22

Lower Heidelberg Twp

Matt Clay

Quote 2023 F550#2

2023 F550 Reg Cab 4x4
Chassis, 60CA, RED

11/8/22, 11:14 AM

IMS2 screen capture

CNGP530 **COSTARS**

==> **E25 E22473**

VEHICLE ORDER CONFIRMATION

11/08/22 11:14:10

Dealer: F16221

Page: 1 of 2

2023 F-SERIES SD

Order No: 0002 Priority: A2 Ord FIN: QJ918 Order Type: 5B Price Level: 315
Ord PEP: 660A Cust/Flt Name: LOWER HEIDELB PO Number:

	RETAIL
F5H F550 4X4 CHAS/C	\$52750
145" WHEELBASE	
PQ RACE RED	
1 CLTH 40/20/40	100
S MED DARK SLATE	
660A PREF EQUIP PKG	
.XL TRIM	
572 .AIR CONDITIONER	NC
.AMFM/MP3/CLK	
99T 6.7L V8 DIESEL	9995
44G 10-SPD AUTOMATC	NC
TGK 225 MAX TRAC	215
X4L 4.30 LTD SLIP	395
68M PAYLD PLUS UPGR	1155
FLEET SPCL ADJ	NC
61L WHL WLL LNR FRT	\$180
65Z AFT AXLE TANK	NC
67A 350 AMP ALTRNTR	NC
86M DUAL BATTERY	NC
872 RR CAM & PREP K	415
96V XL CHROME PKG	225
.FOG LAMPS	
.BRIGHT GRILLE	
.REMOTE START	
SP DLR ACCT ADJ	
SP FLT ACCT CR	
FUEL CHARGE	
B4A NET INV FLT OPT	NC
DEST AND DELIV	1795

	RETAIL
18B PLAT RUNNING BD	\$320
19500# GVWR PKG	
41H ENG BLK HEATER	100
425 50 STATE EMISS	NC
473 SNOW PLOW PREP	250
512 SPARE TIRE/WHL2	350
535 HI CAP TRLR TOW	580
61J JACK	NC
TOTAL BASE AND OPTIONS	68825
TOTAL	68825

COSTARS Discount - 5854⁰⁰
State Concession - 600⁰⁰

CHASSIS 62371⁰⁰

30 day Terms from chassis arrival

Barb Keeney

power group Std
PTU Std
Brake Controller Std

Pamela Stevens

From: Bob Keeney <bkeeney1@netzero.net>
Sent: Thursday, November 10, 2022 8:52 AM
To: Pamela Stevens; Matt Clay
Subject: RE: Ford F550 Chassis via CoStars

Got it
Thank you
Bob

Bob Keeney
Manderbach Ford
P.O. Box 266
301 South Front Street
Hamburg, PA 19526
(610) 929-3683 office
(610) 921-1411 fax
(610) 334-6172 cell
www.manderbachford.net

From: Pamela Stevens [mailto:pstevens@lowerhbtwp.org]
Sent: Wednesday, November 09, 2022 4:49 PM
To: Matt Clay; bkeeney1@netzero.net
Subject: FW: Ford F550 Chassis via CoStars

Here are the documents you requested. Please let me know if you need anything else at this time. Thanks!

Sincerely, Pamela Stevens
Pamela J. Stevens
Manager/Secretary/Treasurer
Lower Heidelberg Township
720 Brownsville Rd
Sinking Spring, PA 19608
610-678-3393 Office
610-678-6626 Fax

Confidentiality Notice: This e-mail is intended only for the individuals named. If you are not one of the named addressees, you should not disseminate, distribute, or copy this e-mail. Please notify the sender immediately by e-mail if you have received this message in error. Please then delete the e-mail from your system.

From: Lwr Heidelberg Twp <defaultuser@lowerhbtwp.org>
Sent: Wednesday, November 9, 2022 4:44 PM
To: Pamela Stevens <pstevens@lowerhbtwp.org>
Subject: Attached Image (From Copier)