

PERSONNEL

SUPERVISORS

CHAIRPERSON

Michael Keltz

Phone: 610-678-3393

E-Mail: mkeltz@lowerhbtwp.org

Term Expires: 1/2024

VICE-CHAIRPERSON / ASSISTANT SECRETARY / ALTERNATE OPEN RECORDS OFFICER

Deborah P. Scull

Phone: 610-468-3606

E-Mail: dscull@lowerhbtwp.org

Term Expires: 1/2022

MEMBER

Cheryl L. Johnson

Phone: 484-256-5344

E-mail: cjohnson@lowerhbtwp.org

Term expires: 1/2026

MANAGER / SECRETARY / TREASURER / BUILDING & GROUNDS LIASON / POLICE COMMISSIONER / ROAD MASTER / SEWER LIAISON / OPEN RECORDS OFFICER/ ASSISTANT TOWNSHIP ENGINEER / ASSISTANT SEWER ENGINEER / ASSISTANT ZONING OFFICER / ASSISTANT ZONING OFFICIER / ASSISTANT CIDES OFFICER

Pamela Sevens, P.E.

Address: 720 Broonsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Fax: 610-678-6626

E-mail: pstevens@lowerhbtwp.org

POLICE CHIEF / FIRE MARSHALL

Emergency Dial: 911

Police Non-Emergency: 610-678-3011

FIRE CHIEF / FIRE COMMISSIONER

Jared Renshaw

Emergency Dial: 911

Work phone: 610-678-1332

Address: 111 Stitzer Avenue, Wernersville, PA 19565

EMERGENCY MANAGEMENT COORDINATOR

Justin Schlottman

Emergency Dial: 911

Fax: 610-678-6626

E-Mail: jschlottman@lowerhbtwp.org

BUILDING INSPECTOR / BUILDING CODE OFFICER / ZONING OFFICER / PLUMBIBG INSPECTOR / ELECTRICAL INSPECTOR

KRAFT CODE SERVICES

TOWNSHIP OFFICE PHONE: 610-678-0818 (Twp. Office Mon., Wed., Fri., Noon - 2 PM)

TOWNSHIP OFFICE ADDRESS: 720 Brownsville Road, Sinking Spring, PA 19608

***** PLEASE NOTE: Due to the CoronaVirus, Office hours are not being held at the Township Building until further notice. Kraft Code Services can be reached at their office at: 6525 Shillington Plaza, Shillington, PA 19607. Phone #: 610-775-7185.*****

E-Mail: andrew.kraft@kraftcodeservices.com

E-Mail: glenn.kraft@kraftcodeservices.com

E-Mail: joe.neidert@kraftcodeservices.com

ROAD FOREMAN

Matt Clay

Address: 720 Brownsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Work Cell: 484-256-3558

Fax: 610-678-6626

E-Mail: mclay@lowerhbtwp.org

FINANCIAL ADMINISTRATIVE ASSISTANT

Theresa Conners

Address: 720 Brownsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Fax: 610-678-6626

E-Mail: tconners@lowerhbtwp.org

SEWER BILLING CLERK / TRASH & RECYCLING BILLING CLERK

Deborah P. Scull

Address: 720 Brownsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Fax: 610-678-6626

E-Mail: dscull@lowerhbtwp.org

ACCOUNTS PAYABLE / PAYROLL / BOOKKEEPER IN TRAINING / PART-TIME RECEPTIONIST

Lori Haag

Address: 720 Brownsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Fax: 610-678-6626

E-Mail: lhaag@lowerhbtwp.org

PART-TIME RECEPTIONIST

Tim Stoessel

Address: 720 Brownsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Fax: 610-678-6626

E-Mail: ts@lowerhbtwp.org

ENGINEERS

KRAFT ENGINEERING

Ryan Rhode

Address: 6525 Shillington Road, Shillington, PA 19607

Phone: 610-777-1311

Mail: rrrhode@kraftengr.com

SEWER ENGINEERS / SEWER ENFORCEMENT OFFICERS

1. 1st CONTACT FOR SEWER ENFORCEMENT OFFICERS - Pamela Stevens, Township Manager

Address: 720 Broonsville Road, Sinking Spring, PA 19608

Work Phone: 610-678-3393

Fax: 610-678-6626

E-mail: pstevens@lowerhbtwp.org

2. 2nd CONTACT FOR SEWER ENFORCEMENT OFFICERS - Scott McCaffrey,

System Design Engineering

Address: 1032 James Drive, Leesport, PA 19533

Phone: 610-916-8500

E-Mail: s.mccaffrey@sdei.net

3. ALTERNATE SEWER ENFORCEMENT OFFICERS - Envirotech & Associates

Address: 519 Reading Avenue, Reading, PA 19611

Phone: 610-375-6323

EMERGENCY SEWER CONTACTS FOR SYSTEMS DESIGN ENGINEERING

Primary Contract: Mike Kreiser - 717-228-7419

Secondary Contract: Clair Horst - 717-376-5615

PRIVATE OR COMMUNITY ON-LOT SEPTIC SYSTEMS

Primary Contract: Scott McCaffrey, 610-916-8500

Secondary Contract: Mark Kitzmiller, 610-916-8500

TOWNSHIP SOLICITOR

FOR BOARD OF SUPERVISORS

Bellwoar Kelly LLP

Address: 126 West Miner Street #1

West Chester, PA 19382

Phone: 610-314-7066

FOR ZONING BOARD

Bingamen Hess

Address: Tree View Corporate Center, 2 Meridan Blvd., Suite 100,

Wyomissing, PA 19610

Phone: 610-374-8377

Fax: 610-376-3105

FOR PLANNING COMMISSION

Bellwoar Kelly LLP

Address: 126 West Miner Street #1

West Chester, PA 19382

Phone: 610-314-7066

TAX COLLECTORS

BERKS COUNTY TAXES

NOTE: Berks County determines the Berks County Tax Rate.

The rate is not controlled by the Township.

Contact: Treasury Office Phone: 610-487-6640

TOWNSHIP TAXES

NOTE: The Township Tax Rate is determined by the Township.

Tax Collector Sharon Boyer

Address: 612 Brownsville Road, Sinking Spring, PA 19608

Phone: 610-670-4644

E-Mail: LHBTax@comcast.net

Term Expiration: 01/2022

SCHOOL AND PER CAPITA TAXES

NOTE: The Wilson School Board determines the School Tax Rate.

The rate is not controlled by the Township.

Contact: Wilson School District

Tax Collector: Angie Rutt

Phone: 610-670-0180, Ext. 1117