

**Lower Heidelberg Township  
Board of Supervisors  
Regular Meeting Minutes  
July 16, 2018**

The Lower Heidelberg Township Board of Supervisors held their monthly meeting at the Township Building, 720 Brownsville Road, on the above date. Present were Chairwoman Cheryl Johnson, Member Michael Keltz, Township Solicitor Andrew Bellwoar, Township Engineer Ryan Rhode (Kraft), Township Engineer Pamela Stevens (SDE), Code Enforcement Officer Andrew Kraft, Police Chief Thomas Deiterich, Road Foreman Matthew Clay and Township Secretary/Treasurer Theresa Conners. Absent was Vice-Chairwoman Deborah Scull.

Chairwoman Johnson called the meeting to order at 7:00 p.m. and led the pledge to the flag.

**Approval of Minutes**

The minutes from the June 18, 2018 Regular Meeting and the July 11, 2018 Work Session Meeting were distributed for review prior to the meeting. **On Motion** by Ms. Johnson, seconded by Mr. Keltz, to approve the minutes as presented. Motion passed unanimously.

**Open to the Public**

Ms. Johnson asked for public comment; there was no public comment.

**Resolution 2018-12 Recognizing Cub Scout Pack 423**

Leaders from Cub Scout Pack 423 were present. Ms. Johnson read the prepared resolution recognizing the 60 years of service provided to the local community by the Scouts. She presented a gold-sealed resolution to the pack and thanked them for the impact they have made on the youth of the community.

**Tax Collector's Report**

Tax Collector Sharon Boyer reported that \$ 127,940 dollars was collected for the month of June and was transmitted by ACH wire to the Township. As of the end of June, 94% of the bills have been collected.

**Fire Commissioner's Report**

In the absence of Mr. Renshaw, Ms. Johnson reported that there were a total of 60 calls for the month of June, 13 of which were in Lower Heidelberg Township, with a total call volume of 447 for the year. There were 16 mutual aid calls to other departments. Staff provided training on the use of fire extinguishers for the staff at Conrad Weiser Middle School and the Spring Rose Daycare.

**Planning Commission**

Ms. Johnson noted that there was no Planning Commission meeting held in July.

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**Building/Zoning Report**

Mr. Kraft reported that there were 15 permits issued during the past month for a total construction value of \$786,000 dollars. His office worked on seven property maintenance issues, three of which have now been closed.

**Kraft Engineering Report**

Mr. Rhode reported that the 2018 Street Work has begun on Wooltown Road; paving repairs have been completed on Justa Road and Lisa Road in advance of the Oil and Chip Project. A. H. Moyer has completed the Faust Road culvert replacement; an invoice for this work has been received in the amount of \$7,602.55 dollars, which is below the estimated cost of \$9,157.00 dollars. **On Motion** by Mr. Keltz, seconded by Ms. Johnson, to approve the payment of the presented invoice from A. H. Moyer in the amount of \$7,602.55 dollars. Motion passed unanimously.

**Systems Design Engineering Report**

Ms. Stevens reported that a Lower Heidelberg resident who lives on State Hill Road has requested to connect to public sewer that is part of the Spring Township treatment system. Spring Township has asked her to draft a modified agreement to use for this resident. She would like to have Mr. Bellwoar assist with the process; the Board was in agreement.

**Recreation Board Report**

Ms. Johnson noted that there was no Recreation report.

**Police Report**

Chief Deiterich presented the report for the month of June. There were 1,819 total service hours, with 316 calls, of which 9 were criminal and 10 were motor vehicle.

**Road Foreman's Report**

Mr. Clay reported that the crew rebuilt one storm box along Wooltown Road and black-topped Justa Road. The Oil and Chip Project is scheduled to start at the end of July or beginning of August, depending on the weather. The crew worked on the preparation of the Palm Road Bridge and finished the tree work on Faust Road. The new backhoe is on back order until mid-October.

**Secretary/Treasurer's Report**

Ms. Connors presented the list of bills and the June Treasurer's Report for the Board's review. **On Motion** by Mr. Keltz, seconded by Ms. Johnson, to accept the Treasurer's Report for June and the bill list as presented. Motion passed unanimously. Ms. Connors noted that the Liquid Fuels audit is scheduled for Thursday.

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**Solicitor's Report**

Mr. Bellwoar reported on Act 15 of 2018, which amends the PA Stormwater Management Act. The amendment provides an exemption under certain circumstances for stormwater regulations associated with high tunnels used in agricultural operations. The Township can amend its Stormwater Management Ordinance in order to note the exemption for high tunnels under the criteria set out in Act 15. Conversely, the Township can refrain from amending the Stormwater Ordinance, due to the cost associated with such an amendment, and instead educate the zoning officer as to the changes in the state law. The Board's consensus is to educate the zoning officer instead of amending the ordinance.

Mr. Bellwoar noted that as the Board has discussed the option of hiring a township manager. If the Board wishes to proceed, an ordinance has been drafted and should be duly advertised; Mr. Bellwoar recommends deleting the clause pertaining to 30 day pay on termination. **On Motion** by Ms. Johnson, seconded by Mr. Keltz, to authorize the ordinance in the form as recommended by the Solicitor. Motion passed unanimously.

**Old Business**

There was no old business.

**New Business**

There was no new business.

**Public Comment**

Ms. Johnson asked if there was any public comment. In response to a question from a resident of Green Valley West, Mr. Rhode noted that the street light poles are not usually installed until the streets are ready to be dedicated to the Township. Resident Richard Jones noted that the catch basin never dries out; Mr. Rhode noted that the basin will not be that way post-construction.

**Adjournment**

**On Motion** by Mr. Keltz, seconded by Ms. Johnson, to adjourn to Executive Session at 7:25 p.m. Motion passed unanimously.

Respectfully submitted,



Theresa Conners, Township Secretary/Treasurer

Approved: August 20, 2018