

Lower Heidelberg Township Board of Supervisors
Special Meeting
August 31, 2015

A Special Meeting of the Board of Supervisors was held at the Township Building, 720 Brownsville Road, Sinking Spring, PA on Monday, August 31, 2015. The meeting was duly advertised. Present were Deborah Scull, Chairwoman, Neal Nevitt, Vice-Chair and Cheryl Johnson, Member. Also present was Theresa Conners, Township Treasurer.

Ms. Scull called the meeting to order at 9:12 a.m. Mr. Nevitt noted that the Special Meeting was the conclusion of two executive sessions, the first held on Monday, August 17, 2015 and the second held on Friday, August 28, 2015.

On Motion by Mr. Nevitt, seconded by Ms. Johnson, that the employment of Diana Minnich be terminated effectively; and that the Board Chair be authorized to send a notice of termination to Ms. Minnich in the form presented. Motion passed unanimously. Mr. Nevitt suggested that Ms. Minnich's benefits should be extended for 30 days. Ms. Johnson said she was not in favor; Ms. Scull said she would not want to set a precedent. Mr. Nevitt said it would depend on whether the Township's plan administrator would allow it; Ms. Johnson and Ms. Scull both repeated that they would not approve the 30-day benefit extension. Mr. Nevitt noted that the letter of termination should be revised to reflect no offer of extended benefits. Ms. Scull said the letter will be revised as noted.

On Motion by Ms. Johnson, seconded by Ms. Scull, to remove Diana Minnich from the following Township positions effective immediately: Township Secretary, Open Records Officer, Privacy Officer, Trustee and Chief Administrative Officer of the Township Police and Non-Uniformed Pension Plans. Motion passed unanimously.

On Motion by Mr. Nevitt, seconded by Ms. Johnson, that Theresa Conners be appointed to the following Township positions effective immediately: Township Secretary, Open Records Officer and Privacy Officer. Motion passed unanimously.

On Motion by Mr. Nevitt, seconded by Ms. Johnson, to adopt the following Resolution 2015-19: To be resolved that Lower Heidelberg Township Secretary/Treasurer Theresa Conners is appointed as the Trustee of the Lower Heidelberg Township Non-Uniformed and Police Pension Plans; being authorized and directed to take any and all necessary actions there under, under the title of Chief Administrative Officer. Motion passed unanimously.

On Motion by Mr. Nevitt, seconded by Ms. Scull, to fix the wage of Theresa Conners at the rate of \$18.00 per hour, effective August 17, 2015. Motion passed unanimously.

**Lower Heidelberg Township Board of Supervisors
Special Meeting August 31, 2015
Page Two**

On Motion by Ms. Johnson, seconded by Mr. Nevitt, to appoint Deborah Scull as Assistant Township Secretary, at the rate previously approved by the Lower Heidelberg Township Board of Auditors, \$14.00 per hour, until such time as the office is properly staffed. Motion passed unanimously.

On Motion by Mr. Nevitt, seconded by Ms. Johnson, that the Township extend the existing deadline of October 21, 2015 until December 31, 2015, for submission of the final plan by applicant Glen Gery; and authorize the Chair to sign an amendment to the prior agreement as necessary. Motion passed unanimously.

Mr. Nevitt noted that the Reading 120 Bike Race should revise their proposed course from Sportsman Road to Point Road. Ms. Conners said that this has been discussed with the race organizers and they have agreed to change the course.

Public Comment

Resident Steve Benzer asked if the extension that was granted was for the proposed development on Sweitzer Road. Mr. Nevitt confirmed that is correct. The Township has asked for repairs to be made to Wagner Road and Sweitzer Road; negotiations are ongoing for these repairs. The extension will allow more time for the negotiations. Mr. Benzer asked if the reason for the employee termination is for just cause. Mr. Nevitt said the investigation is ongoing and the termination is performance based.

Adjournment

On Motion by Mr. Nevitt, seconded by Ms. Johnson, to adjourn at 9:28 a.m. Motion passed unanimously.

Respectfully submitted,



Theresa Conners
Township Secretary/Treasurer

Approved: September 21, 2015