

**LOWER HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
APRIL 20, 2015**

The Lower Heidelberg Township Board of Supervisors held their regularly scheduled meeting on the above date. Those present were: Chairperson Deborah Scull, Vice-Chairman Neal Nevitt, Member Cheryl Johnson, Township Solicitor Andrew Bellwoar, Systems Design Engineering Pamela Stevens, Codes Enforcement Officer Glenn Kraft, Acting Township Engineer Scott Anderson, Chief W. Thomas Deiterich, Road Foreman Michael Boyson, Acting Emergency Management Coordinator/Fire Commissioner Robert Zerman and other attendees, Secretary/Treasurer Diana L. Minnich. The meeting was called to order by Chairperson Scull at 7:04 p.m.

The Minutes from the March 16, 2015 Regular Meeting and April 14, 2015 Work Shop were distributed for review prior to the meeting.

MOTION

Motion was made by Vice-Chairman Neal Nevitt, seconded by Member Cheryl Johnson to approve the minutes of March 16, 2015 regular meeting and April 14, 2015 Work Shop. The vote was unanimous and the motion carried.

Open to the Public:

A brief discussion with Mr. Adams regarding the wood stored behind the Township garages. The Board informed Mr. Adams that he was told that he can't go behind the buildings due to a liability.

Tax Collectors Report:

Sandra Davis turned over \$230,433.37.

Treasurers Report:

Attached to the minutes is the Summary of the Revenues and Expenditures for the month of March 2015.

MOTION

A motion was made by Member Cheryl Johnson, seconded by Chairperson Deborah Scull to accept the Tax Collectors Report and the Treasurer's Report. The Report from the Tax Collector must be submitted in DCED format correctly and accompanied with the correct reports from the County and BCIU. When the Tax Collector prints out her computer reports the printouts should not be altered or handwritten on after receipt from the County or BCIU this is not acceptable and is **subject to Audit**. The vote was unanimous and the motion carried.

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Bills for the month of April 20, 2015:

MOTION

A motion was made by Chairperson Scull to accept and approve the bills for the month of April to be paid. Member Johnson seconded the motion. The vote was unanimous and the motion carried.

Acting Emergency Management Coordinator/Fire Commissioner's Report:

Robert Zerman gave the Fire Report for the month of March 2015. The Department responded to 50 calls; 5 of those were in Lower Heidelberg Township with no fire loss. The Fire Company received a quote in the amount of \$13,593.07 from Penn Detroit to replace the transmission on Ladder 18. The price includes a 2 year warranty. Mrs. Scull has a negative vote against purchasing a new ladder track since they will have a 2 year warranty on the rebuilt transmission as stated in the quote.

Planning Commission:

The Planning Commission met on April 9th and approved the March minutes. Mr. Shauffer appeared at the PC meeting to discuss a potential subdivision off of Brownsville Road. Awaiting for Green Valley Dental MPC extension request to be submitted.

Building/Zoning Report:

Glenn Kraft reviewed his report.

Kraft Codes addressed 3 property maintenance issues and 1 zoning issue.

Great Valley Consultants Report:

Township Engineer gave his report.

The following items were addressed:

1. Legacy at the Paper Mill: The widening of Paper Mill Road was completed along with some shoulder grading work. Legacy Paper Mill Associates, LLP submitted Escrow Release Request No. 12 in the amount of \$132,499.06.

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MOTION

Mr. Nevitt moved to approve the Legacy Paper Mill Associated, LLP Escrow Release Request No. 12 in the amount of \$132,499.06. The motion was seconded by Mrs. Scull. The vote was unanimous and the motion carried.

2. McGlenn Escrow Release: Township received an escrow release from Mr. McGlenn regarding the remaining funds held in escrow for his project. The applicant has not yet successfully terminated their permitting with the BCCD. The escrow cannot be closed out until the permits have been satisfactorily terminated.
3. Paper Mill Road Bridge: To date, Spring Township did not respond to the proposal dated February 13, 2015.
4. Gaul Road Bridge: The Coordinator of Transportation for Wilson School District contacted GVC regarding their concern over the current weight restriction and its impact to the bus service for the Green Valley West Subdivision. GVC along with Mackin Engineering is working with the school district to resolve these concerns.
5. 2015 Street Work: After the road inspection with Mike Boyson and Neal Nevitt, GVC is currently working on estimating some of the necessary repairs along with other ongoing road repair and maintenance work.

SDE Consulting Report:

Pamela Stevens gave her report.

1. Reigel Road Property Subdivision: The Planning Modules for the Reese Road Property must be approved and executed to be submitted to DEP.

MOTION

Mr. Nevitt motioned to approve Resolution 2015-08 for the Reigel Road Subdivision property Planning Modules. Mrs. Scull seconded the motion. The vote was unanimous and the motion carried.

2. PENNDOT Plans: SDE received drawings and the Utility questionnaire concerning SR 422 Betterment Project. SDE will review the sanitary sewer features to ensure they are not affected.

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3. Stitzer Meter Area: The Township received 4 bids for the proposed sewer repairs in the area tributary to the Stitzer Meter. The 4 bidders were Lake County Sewer Co. - \$65,443.00, Tri-State – 46,305.00, Video Pipe Services – 38960.00 and Sewer Specialty Service – 39,555.00. The apparent lowest bidder is Video Pipe Services.

MOTION

Motion was made by Vice-Chairman Nevitt, seconded by Member Cheryl Johnson to award the Stitzer Meter Area project to Video Pipe Services in the amount of \$38,960.00 subject to review of Siana Bellwoar and McAndrew. The vote was unanimous and the motion carried.

4. SEO Activites: The draft manual of the On-Lot Sewage Disposal Systems have been revised along with the map.

MOTION

Mr. Nevitt motioned to adopt the revised manual of the On-Lot Sewage Disposal System. Mrs. Scull seconded the motion. The vote was unanimous and the motion carried.

5. Operations – Conveyance System: There was a root matter on North Church Road that partially blocked the main and backed sewer into 2 laterals. The Secretary tried several times to get a quote from Captain Clog to no avail.

MOTION

Motion was made by Neal Nevitt, seconded by Cheryl Johnson to contact Mr. Rehab to perform the work along North Church Road not to exceed \$5,000.00 and rescind the prior motion for Captain Clog. The vote was unanimous and the motion carried.

Recreation Board:

Chairperson Deborah Scull gave her report. There was not a big turnout for the Local Government Day/Earth Day activities.

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Chief of Police Report:

Chief Deiterich gave the police report. The Police had 316 calls for service during the month of March. Empir's vest, badge and collar has arrived.

Road Foreman Report:

There were 7 ice/snow events during the month of March. Equipment maintenance/repairs included state inspections, temporary repairs to oil pan on the 2010 International 7400 Dump Truck.

Secretary's Report:

The Secretary had nothing to report.

Solicitor's Report:

1. Bamboo Ordinance: The proposed Bamboo Ordinance has been advertised.

MOTION

Motion was made by Cheryl Johnson, seconded by Neal Nevitt that the Township approve and adopt the Bamboo Ordinance in the form as advertised. The vote was unanimous and the motion carried.

2. Zoning and Pipeline Ordinance: The Township needs to schedule a hearing to adopt the Zoning and Pipeline Ordinances.

MOTION

Member Cheryl Johnson motioned that the Township authorize the advertisement of a public hearing on June 15, 2015, for adoption of the proposed Joint Zoning Ordinance Amendment, in the form as presented by the Township Solicitor's Office. Vice-Chairman Neal Nevitt seconded the motion. The vote was unanimous and the motion carried.

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3. Green Valley Dental Systems: Previously advised that the landowner (Stereo Barn) and the applicant (AJ Geisaman) have terminated the agreement of sale for the dental building parcel. An MPC extension has been submitted.

MOTION

Chairperson Deborah Scull moved that the Township approve the MPC extension for the Green Valley Dental project until May 20, 2015. Motion was seconded by Vice-Chairman Neal Nevitt. The vote was unanimous and the motion carried.

4. Reese Property: They are in the process of obtaining the required approvals from the Ag Preservation Board as to the Ag Easement modification. The term to be modified is just a confirmation that the home that can be built on the property does not have to be occupied by farm laborers. The applicant therefore requested that Condition 8 of the Decision be considered satisfied through a writing from the Ag Preservation Board to confirm the same.

MOTION

Motion was made by Neal Nevitt that Condition 8 of the Township's March 16, 2015 approval for the Reese application be deemed satisfied upon receipt of documentation from the County Ag Preservation Board of the acceptability of the single family dwelling unit use to be made on the Subject Property. The motion was seconded by Cheryl Johnson. The vote was unanimous and the motion carried.

Herbein & Company submitted 2014 Audit report for review and approval.

MOTION

Vice-Chairman Nevitt moved to accept the 2014 Audit report as presented by Herbein and Company. Member Cheryl Johnson seconded the motion. The vote was unanimous and the motion carried.

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Open to the Public:

Chairperson Scull asked if there were any public comments.

There being no further business a motion to adjourn was made by Mrs. Johnson and seconded by Mrs. Scull. The meeting adjourned at 8:10 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Diana Minnich".

Diana Minnich
Secretary/Treasurer