

**LOWER HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
FEBRUARY 16, 2015**

The Lower Heidelberg Township Board of Supervisors held their regularly scheduled meeting on the above date. Those present were: Chairperson Deborah Scull, Vice-Chairman Neal Nevitt, Member Cheryl Johnson, Township Solicitor Andrew Bellwoar, Systems Design Engineering Pamela Stevens, Codes Enforcement Officer Glenn Kraft, Township Engineer Ryan Rhode, Chief W. Thomas Deiterich, Road Foreman Michael Boyson and other attendees, Secretary/Treasurer Diana L. Minnich. Emergency Management Coordinator/Fire Commissioner Jeffrey Weidner was absent. The meeting was called to order by Chairperson Scull at 7:04 p.m.

The Minutes from the January 19, 2015 Regular Meeting and February 10, 2015 Workshop Meeting were distributed for review prior to the meeting.

MOTION

A motion was made by Member Cheryl Johnson, seconded by Vice-Chairman Neal Nevitt to approve the minutes of January 19, 2015 regular meeting February 10, 2015 Workshop Meeting. The vote was unanimous and the motion carried.

Open to the Public:

Richard Essig commended the Road Crew for a job well done during the winter events.

Mike Setley, Concord Financial, prepared the Modification of General Obligation Note Series B of 2012 Note Modification Agreement for approval. The modification will lower the interest rate floor from 2.65% to 2.25%.

MOTION

Mr. Nevitt moved that the Township accept and authorize the Chair of the Board of Supervisors to sign the Modification of General Obligation Note, Series B of 2012 Agreement. Mrs. Johnson seconded the motion. The vote was unanimous and the motion carried.

Andrew Sottosanti attended the meeting to express his concerns of the speeding in the Green Valley Estates. Speeding isn't the only concern, stopping at stop signs are a concern as well. People don't stop at stop signs, they just continue to go through. The Township circulated his email in the past which was given to the Chief. The Police Officers have been monitoring the areas and wrote several tickets. The police will monitor the intersections more. Chief Deiterich mentioned that he may want to put something on Green Valley's Face Book Page to try to inform the residents in the development to be slow down and stop at stop signs. The Township can't use stop signs to slow traffic down. Based upon discussions with GVC, Chief Deiterich and Grande Construction, it was determined that Grande should install 5 new "25 MPH" signs and 4 new "No Parking" signs. In addition, the Township will consider installing 2 new "25 MPH" signs on the old Connecticut Ave and relocating 4 existing "25 MPH" signs.

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Tax Collectors Report:

Nothing to report.

Treasurers Report:

Attached to the minutes is the Summary of the Revenues and Expenditures for the month of January 2015.

MOTION

A motion was made by Chairperson Deborah Scull, seconded by Member Cheryl Johnson to accept the Treasurer's Report. The vote was unanimous and the motion carried.

Bills for the month of February 16, 2015:

MOTION

A motion was made by Chairperson Scull to accept and approve the bills for the month of February to be paid. Member Johnson seconded the motion. The vote was unanimous and the motion carried.

Emergency Management Coordinator/Fire Commissioner's Report:

In the absence of Mr. Weidner, Mrs. Johnson gave the Fire Report for the month of January 2015. The Department responded to 76 calls; 9 of those were in Lower Heidelberg Township. There were an average of 9 personnel per incident. A total fire loss of \$66,500.00 in Lower Heidelberg Township for a house fire on Heffner Road. Mr. Weidner's last day is Friday February 20th, 2015.

Planning Commission:

The Planning Commission met on February 9th and approved the January minutes. The Planning Commission continued the review of the Heffner Estates plan and recommends to the BOS preliminary/final approval. There was one time extension for Reese property. The Board is continuing to work on the invasive plant ordinance. The Board interviewed 2 applicants to replace Ron Limpus who submitted a resignation letter. The Board recommends appointing Mr. Edward Emery to fill the unexpired term of Mr. Limpus.

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MOTION

Mr. Nevitt motioned to accept the resignation from Ronald Limpus from the Planning Commission. Mrs. Johnson seconded the motion. The vote was unanimous and the motion carried.

MOTION

Motion was made by Vice-Chair Nevitt, seconded by Member Johnson to appoint Edward Emery for the unexpired portion of Mr. Limpus Term. The vote was unanimous and the motion carried.

Building/Zoning Report:

Glenn Kraft reviewed his report.

Kraft Codes addressed 2 property maintenance issues. Also, they sent letters to several properties regarding snow removal from their sidewalks.

Great Valley Consultants Report:

Ryan Rhode, Township Engineer gave his report.

The following items were addressed:

1. Paper Mill Road Bridge: A meeting between LHT and Spring Township was held on Monday, October 20, 2014 at 9:00 am. Pursuant to that meeting, the Municipal officials in attendance requested a written proposal from RETTEW Engineering for the anticipated scope of work. GVC circulated a final proposal to the Board and Spring Township for review.

SDE Consulting Report:

Pamela Stevens gave her report.

1. Stitzer Meter Area: SDE discussed revising the scope of work with the Sewer Liaison and plan on having the revised bid package advertised in March for an April bid opening. SDE will also meet with the Road Foreman as recommended by the

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Sewer Liaison to discuss manhole inserts in this area and possibly other areas in the Township.

2. SEO Activities: SDE revised the Draft Manual of the On-Lot Sewage Disposal Systems per the comments from the Sewer Liaison. After the meeting, the Districts and the time frames will be modified to include the Knollwood /Faust properties for the year 2015 on-lot system pumping cycle.
3. Chapter 94 Reports for all 3 Tributaries: SDE submitted the Chapter 94 Reports for submission to Spring Township, RWMA and Sinking Spring Borough.

Recreation Board:

Chairperson Deborah Scull gave her report. The Easter Egg Hunt is scheduled for March 28th at 2:00 at Hain's Church Grove. April 18th from 10:00 – 3:00 will be the Local Government Day/Earth Day activities.

Chief of Police Report:

Chief Deiterich gave the police report. The Police had 285 calls for service during the month of January.

Road Foreman Report:

Mr. Boyson reported that the Road Crew removed snow/ice from Township/State Catch Basins. There were 16 ice/snow events during the month of January. Equipment maintenance/repairs included state inspections, snow plow removed due to damage and hydraulic hose replacements on various trucks and salt spreaders.

Secretary's Report:

The Township is required to have a public meeting to discuss stormwater/MS4/NPDES issues. A representative from the County will be attending the public meeting to show a 15 minute presentation. All parties agreed that March 16th meeting is when the Public Meeting will be held.

MOTION

Vice-Chairman Neal Nevitt motioned to advertise the MS4 Public Meeting to be held on March 16, 2015. The motion was seconded by Chairperson Deborah Scull. The vote was unanimous and the motion carried.

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Otis Elevator Company submitted two different service proposals for the elevator to consider. One proposal is for service which is preventive maintenance service designed to extend equipment life. This does not include all parts and labor and also the load test. This service proposal is in the amount of \$157.40 per month. The seconded proposal is a full preventative maintenance service intended to protect the elevator, extend equipment life, and provide a high level of performance and reliability. This contract covers additional service, repairs and/or parts than the first preventative maintenance service agreement. This proposal costs \$209.00 per month.

MOTION

Mrs. Scull moved to accept the Otis Elevator full preventative maintenance service proposal in the amount of \$209.00 per month for the elevator. Mr. Nevitt seconded the motion. The vote was unanimous and the motion carried.

The Board discussed the non-uniform employee compensation time program that was in place for a trial period of 1 year. At the present time, the program allows the non-uniform employees to accumulate 20 hours of comp time. The Board agreed to extend the program another year increasing the accumulated time of 20 hours to 40 hours.

MOTION

Motion was made by Vice-Chair Nevitt to continue the Compensatory Time program for the non-uniform employees for an additional year amended to allow deferring 40 hours of overtime in lieu of 20 hours. Chairperson Scull seconded the motion. The vote was unanimous and the motion carried.

Solicitor's Report:

1. Firearm Regulations: The ordinance has been advertised for the revision to the rules and regulations of the Cacoosing Meadows Recreation Area. The ordinance revision is designed to preempt and protect against a lawsuit by lifting the prohibition on possession of firearms in the Cacoosing Meadows Rec Area and to instead limit the prohibition to discharge.

MOTION

Chairperson Deborah Scull moved that the Township adopt Ordinance No. 2015-334 to amend the rules and regulations related to the Cacoosing Meadows Recreation Area. Member Cheryl Johnson seconded the motion. The vote was unanimous and the motion carried.

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2. Township Building Rental: Chairperson Scull requested that SBM review a form agreement for the outside rental of the Township Building. After a brief discussion, this issue was tabled.
3. Heffner Estates: The applicant submitted a revised plan submission which has been reviewed. PC recommends the project for approval.

MOTION

Motion was made by Mr. Nevitt, seconded by Mrs. Johnson that the Township grant approval of the preliminary/final plan approval for the Heffner Estates project, pursuant to the form of written decision prepared by the Township Solicitor. The vote was unanimous and the motion carried.

4. Reese Property: The applicant submitted an MPC extension request.

MOTION

Motion was made by Deborah Scull that the Township approve the MPC extension for the Reese application, extending the period until June 15, 2015. The motion was seconded by Neal Nevitt. The vote was unanimous and the motion carried.

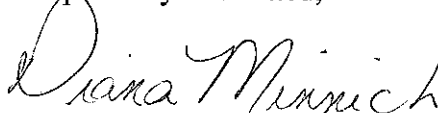
5. 41 Pacific Avenue – Lien: SBM filed a lien for costs incurred in the abatement of code violations affecting the public health. The Township received a Notice of Sheriff's Sale that schedules the sale for March 6, 2015. SBM was contacted by the closing agent that they will satisfy the liens.

Open to the Public:

Chairperson Scull asked if there were any public comments.

There being no further business a motion to adjourn was made by Mrs. Scull and seconded by Mrs. Johnson. The meeting adjourned at 7:45 pm.

Respectfully Submitted,



Diana Minnich
Secretary/Treasurer